



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

2010 Complete Board of Selectmen Minutes

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TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING JANUARY 4, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 PM.

Present: Barbara Henry, First Selectman; Robert Lowe, Selectman; Tammy McVey-Camilleri of Voices, Jack Corragio of the Litchfield County Times; and Paul Nonnenmacher of CRRA

APPROVAL OF MINUTES

Barbara Henry noted that the under the topic of Building Department Fee Schedule it should be amended to say: a \$300 after-the-fact permit fee will be imposed upon anyone who does "not" obtain a permit.

Motion by Robert Lowe to approve the minutes of the Regular Meeting held December 7, 2009 as amended. The motion was seconded by Barbara Henry and carried unanimously.

TAX REFUNDS

Motion by Barbara Henry to add the tax refund of Lisa or David Burgess in the amount of \$19.11 to the agenda. The motion was seconded by Robert Lowe and carried unanimously.

Motion by Robert Lowe to approve the tax refunds of:

- Nissan Infiniti Lt- \$147.04
- Shelly Holroyd - \$38.17
- K.T. Preston Constr, DBA K. T. Preston- \$7.26
- Honda Lease Trust- \$25.43
- Lisa or David Burgess- \$19.11

The motion was seconded by Barbara Henry and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry noted that Paul Nonnenmacher, Director of Public Affairs for CRRA was invited here to speak, however, this is later on the agenda. There were no other communications from the public.

COMMISSIONS & BOARDS APPOINTMENTS

Inland-Wetlands Commission, Alt. - 09/01/2009-08/31/2012

Motion by Barbara Henry to table the appointment of Inland-Wetlands Commission, Alt. - 09/01/2009 - 08/31/2012. The motion was seconded by Robert Lowe and carried unanimously.

Council on Aging - 01/01/2010-12/31/2012

Motion by Barbara Henry to appoint Bonnie Bradley to the Council on Aging - 01/01/2010- 12/31/2012. The motion was seconded by Robert Lowe and carried unanimously.

Municipal Agent for Elderly Persons - 12/01/2009-11/30/2013

Motion by Barbara Henry to reappoint Alice Griffin as the Municipal Agent for Elderly Persons- 12/01/2009- 11/30/2013. The motion was seconded by Robert Lowe and carried unanimously.

BUSINESS

CRRA-Tom Kirk/Paul Nonnenmacher

Barbara Henry welcomed CRRA's Director of Public Affairs, Paul Nonnenmacher. She noted that the Town's contract with CRRA expires in November of 2012; therefore, she invited him to come to the BOS meeting to discuss the reasons Roxbury should stay with CRRA. She explained that the Capital Region Council of Governments (CROG) is moving forward with establishing a new Authority, which Roxbury contributed \$500 to keep its option open to join; however, the Town of Roxbury has always liked CRRA. Barbara Henry confirmed receipt of CRRA's letter dated 12/28/09 outlining CRRA's future plans and passed it out to the Selectmen to read.

Paul Nonnenmacher explained that there have been some concerns because CRRA's planning process has not been publicly advertised; however, he assured the Board that they have been getting ready for 2012 with plans for a new transfer station and trash-to-energy recycling. Everything is publically owned on a cost basis. They own their facilities and can offer longer term contracts. They are currently soliciting bids from new contractors and feel that there is money to be saved there. They also sell the electricity they generate back to the electric company. CRRA feels that they will be the best option due to the cost savings they will be putting into place. They will also offer five-year initial contract terms with renewals. Barbara Henry asked about future disposal fees. Mr. Nonnenmacher explained that they would be attractive due to the retirement of the CRRA project debt, new energy sales contracts, reduced operating and administrative costs.

Barbara Henry questioned the status of the landfill situation. Mr. Nonnenmacher explained that they are looking into alternatives such as recycling the ash. They currently have a contract with Putnam for ash for the next 10 years.

Robert Lowe noted that it looks like it boils down to cost. He questioned whether competitors are putting out any prices yet Mr. Nonnenmacher explained that the competition has no prices, nor is there a facility yet.

Barbara Henry explained that CROG wanted Roxbury to sign on with the new proposed Authority; however, the draft ordinance says they will operate in accordance to their by-laws. She noted that the by-laws have not yet been written. Roxbury is a small town and she would like to be assured that it would be one vote for one town.

It was noted that there are 70 towns within the mid-CT project and about 44 of those have contributed the \$500 to CROG to keep their options open. The number of towns that have joined with this new Authority has not yet been determined.

Barbara Henry commented that Roxbury has launched their Gimme 5 program for #5 recyclables and understands that CRRA will be taking #5's as well as #1-#7 but asked when. Mr. Nonnenmacher noted that they are excited to be offering #1 through #7 recycling, which they expect to be up and running April 1st.

Barbara Henry noted that CRRA promotes single stream recycling; however, Roxbury opted not to participate because of the cost the town would incur to reorganize their transfer station. Mr. Nonnenmacher explained that CRRA will continue to offer single stream recycling, but does not force towns to participate.

Barbara Henry offered her appreciation to Mr. Nonnenmacher for coming out to talk with the Board. Mr. Nonnenmacher noted that the draft Municipal Service Agreement will be available within the next two months which will include terms, conditions and pricing if available.

Barbara Henry summarized that her biggest concern with the CROG is that they do not have a facility and this has to impact future costs. Also, Roxbury is small in comparison to other towns involved and could never sign on without knowing the by-laws and the vote ratio.

Mr. Nonnenmacher noted that CRRA appreciates Roxbury's confidence and will do everything to keep the town involved.

South Street Update

Barbara Henry reported that South Street has been paved from Apple Lane to River Road. Only one coat of pavement was laid per the paver's suggestion. The plan is to do the second coat and the driveways at a later date. She is hoping to use a STEAP Grant for this project.

Judds Bridge Update

Barbara Henry reported that the ARRA Stimulus funds will be used for the second half of the bridge repair, which is proposed to begin construction in May.

Resident State Trooper

Barbara Henry announced and welcomed Roxbury's new Resident State Trooper, Tfc. Kevin Anderson. He comes to us from Troop L and has been out and about meeting residents.

Proposed Cell Tower Transylvania Road

Barbara Henry reported that the Inland Wetlands Commission is going out to look at the site. AT&T is expected to submit their application to the Siting Council next month. She noted that she has received mixed opinions from the town residents. She clarified that the BOS are not opposed to a tower only to the proposed location. She noted that the Attorney General wrote a letter opposing the tower location due to health related reasons.

Smart Growth Development Committee & POCD

Barbara Henry explained that she feels Zoning should look into the Smart Growth Committee's suggestions regarding alternative housing. She noted that Roxbury has no place for those who are downsizing or people whose children would like to remain in town. Robert Lowe agreed that there is a need for mixed housing in Roxbury for older people downsizing or starter homes for younger people. Barbara Henry agreed to speak with Zoning regarding the issue.

Town Meeting Vote-Ordinances & Building Fees

Barbara Henry reported that the town voted in favor of four year terms across the board at the Town Meeting. The town attorney will draft provisions accordingly. Additionally, the proposed buildings fees are now in effect

Giving Tree in Town Hall

Barbara Henry expressed her amazement with the amount of giving within the last two years from the community, it is overwhelming. We are a very generous and giving town and she would like to publically thank the people in the community who took the time to take an ornament off the tree and help those in the community in need. It is most appreciated.

FY2010-2011 Budget

Barbara Henry noted that the budget requests will go out with instructions to hold the line. She explained that revenue is way down and they may need to restructure what we have and the way we do business here in Town Hall.

Fire Marshal's Report - December

Motion by Barbara Henry to table the Fire Marshal's Report for December. The motion was seconded by Robert Lowe and carried unanimously.

OTHER BUSINESS

Motion by Barbara Henry to add to the agenda discussion regarding the website, a resolution for 20% Clean Energy by 2010 and the IRS mileage rate. The motion was seconded by Robert Lowe and carried unanimously.

Website

Barbara Henry reported that Catherine Vickstrom of Bridgewater will be helping with the website and posting the minutes. She is looking forward to Ms. Vickstrom's help.

Resolution in Support of 20% Clean Energy by 2010

Barbara Henry read aloud the Resolution in support of 20% Clean Energy by 2010 and noted that she added this is to ratify the motion made at the December 7, 2009 BOS meeting. Motion by Barbara Henry to accept the Resolution in Support of 20% Clean Energy by 2010. The motion was seconded by Robert Lowe and carried unanimously.

IRS Mileage Barbara Henry noted that Roxbury is currently allowing 50.5 cents in mileage. The current IRS rate is 50 cents.

Motion by Barbara Henry to change the mileage rate to 50 cents effective January 1, 2010. The motion was seconded by Robert Lowe and carried unanimously.

ADJOURNMENT

Motion by Barbara Henry to adjourn at 8:39 PM, the motion was seconded by Robert Lowe and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING FEBRUARY 1, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 PM.

Present: Barbara Henry, First Selectman; Robert Lowe and Russell Dirienzo, Selectmen; Tammy McVey-Camilleri of Voices, Joe Quaranta, Stacey Kennedy, Lisa Roush, members of the public and members of UTRAC.

APPROVAL OF MINUTES

Motion by Robert Lowe to approve the minutes of the Regular Meeting held January 4, 2010. The motion was seconded by Barbara Henry and carried unanimously.

TAX REFUNDS

Motion by Russell Dirienzo to approve the tax refunds of:

- DCFS Trust - \$44.86
- Ford Motor Credit Co. - \$96.87
- DCFS Trust- \$247.48
- Barbara Ungeheuer- \$13.29
- Mathew or Lisa Roush - \$99.14
- Lisa or David Easter- \$1,897.80

The motion was seconded by Robert Lowe and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry looked for communications from the public.

COMMISSIONS AND BOARDS APPOINTMENTS

Russell Dirienzo stepped down and noted that Joe Quaranta has volunteered to serve on any commission. He discussed Mr. Quaranta with the IWC with regard to the alternate position that has been open and they approve of him as a new member.

Inland-Wetlands Commission, Alt. - 09/01/02009 - 08/31/2012

Motion by Barbara Henry to appoint Joe Quaranta as Inland-Wetlands Commission, Alt. -09/01/02009-08/31/2012. The motion was seconded by Robert Lowe and carried 2-0-1. Russell Dirienzo abstained.

Russell Dirienzo was reseated.

Conservation Commission, Alt. - vacancy exp. 06/30/2010

Motion by Barbara Henry to table appointment of Conservation Commission, Alt. - vacancy exp. 06/30/2010. The motion was seconded by Russell Dirienzo and carried unanimously.

Historic District Commission, Alt. - 5 year term 01/01/2010-12/31/2014

Motion by Barbara Henry to appoint Charles Raymond to the Historic District Commission, Alt.-5 year term 01/01/2010- 12/31/2014. The motion was seconded by Robert Lowe and carried unanimously.

BUSINESS

Cub Scout Pack 465

Motion by Barbara Henry to table Cub Scout Pack 465. The motion was seconded by Russell Dirienzo and carried unanimously.

Barbara Henry reported that the Cub Scouts will be at the next BOS meeting to observe how their local government works.

Booth Free School Playground

Stacey Kennedy, Secretary of the PTO, and Lisa Roush, Co-president of the PTO, explained that they are proposing the replacement of the playscape at Booth Free School. The current playscape, installed in 1988, is made with pressure treated wood with arsenic. The wood is rotting and nails are exposed. It is condemnable and they could be made to forcibly remove it. They are hoping the BOE, PTO, and town will fund this project.

Ms. Kennedy and Ms. Roush are currently asking the BOS to approve their proposal to place the new playscape in a different area on the property since the property is owned by the town. They explained that the portable classrooms were installed after the current playscape was already in place. Code dictates that the playscapes should be 9 feet from structures.

Barbara Henry noted that she is in agreement with this change as long as the principal approves, there are no issues with septic and all permits are in place. She reported that she spoke with Principal Cathy Colella who is in favor of the proposal. Ms. Roush noted that the Health Department has advised that the septic is not an issue. They are scheduled to meet with Mary Barton regarding any additional permits required. Barbara Henry reminded them that the Health Department will need to sign off during the process even though the septic is not an issue.

Motion by Russell Dirienzo that the BOS is in agreement with the new location for the playscape at Booth Free School with the conditions that the Principal approves, septic is signed off on and permits are in place. The motion was seconded by Robert Lowe and carried unanimously.

Resolution for DECD - Firehouse STEAP Grant

Barbara Henry explained that this is a Resolution for the Department of Economic and Community Development that gives her permission to sign documents for the Firehouse STEAP Grant. She has permission from the Annual Town Meeting to sign grants but likes to pass them by the BOS as they come about. Motion by Russell Dirienzo to accept the Resolution for the DECO- Firehouse STEAP Grant. The motion was seconded by Robert Lowe and carried unanimously.

Judds Bridge Update - Letter of Interest for Inspector

Barbara Henry reported that two responses to the ad that was placed for an inspector during the construction project scheduled for Judds Bridge were received and both included qualifications of each firm. The Town has worked with both firms and both are well liked. She suggested that since Milone and MacBroom is doing the design, they would be a good choice to do the inspection to confirm construction was done as designed.

Motion by Russell Dirienzo to use Milone and MacBroom as Construction Inspection and Administrative Services for the rehabilitation of Judds Bridge in Roxbury, CT. The motion was seconded by Robert Lowe and carried unanimously.

Letter of Support for Stream Flow Regs

Barbara Henry reported that members of the Conservation Commission attended a meeting regarding new legislation for stream flow regulations. The Conservation Commission is asking for the Selectmen's support in a letter of support of this legislation based upon what they experienced with the Shepaug River.

Motion by Russell Dirienzo to support the Conservation Commission in their letter of support for Stream Flow Regulations. The motion was seconded by Robert Lowe and carried unanimously. B. Henry will get the letter out. Contract for Minor Bridge - Milone & MacBroom

Barbara Henry requested the authority to sign the contract for engineering services between the Town and Milone and MacBroom, Inc. who won the bid during the bid process.

Motion by Russell Dirienzo to the First Selectman the authority to sign the contract for engineering services between the Town and Milone and MacBroom, Inc. The motion was seconded by Robert Lowe and carried unanimously.

Roxbury Responds to Haiti

Barbara Henry reported that people have been sending donations to Roxbury Responds for Haiti. There was \$945 in the fund and they have collected an additional \$1,000+. She would like to get the funds out to the organizations. Motion by Russell Dirienzo to split funds collected for Roxbury Responds equally to the Red Cross, Save the Children and Doctors without Borders for Haiti. The motion was seconded by Robert Lowe and carried unanimously.

Barbara Henry noted that some of the money came from people from out of town and it is very much appreciated. Cell Phones for Soldiers

Barbara Henry reported that Roxbury has signed up to be a collection point for cell phones to be recycled for a program, Cell Phones for Soldiers, that gives one hour phone cards to soldiers serving in Iraq or Afghanistan for each phone collected. She noted that this is a tax- deductible gift.

Freedom Lawn - Saturday, April 10, 1-3 PM

The Conservation Commission has been working on the Freedom Lawn initiative. There will be information about the Freedom Lawn in the upcoming newsletter. Additionally, the Conservation Commission will hold an informational meeting April 10th at the Town Hall about this. Barbara Henry congratulated the Conservation Commission for moving forward with this requested initiative by the Board of Selectmen.

Energy Meeting - 20% by 2010 Clean Energy Campaign - Friday, April 9

The Energy Task Force will hold an energy informational meeting on April 9th at 6:30 PM at the Town Hall. More information will be in the upcoming newsletter.

Paperless Town Hall

Barbara Henry reported that the minutes and agendas for the town's commissions and boards are posted on the website. She will be asking the clerks to no longer mail this information out to the boards and commissions, instead to distribute it via e-mail. She hopes this will positively affect the budget with less paper purchases and postage. The Selectmen agreed it was a good idea

Proposed Cell Tower Transylvania Road Update

Barbara Henry reviewed the process and what has transpired with regard to the proposed cell tower on Transylvania Road. She noted that she has spoken with the owner of the host property who feels she is doing a good thing. The IWC has reviewed the proposal presented to them by AT&T and will write a letter to AT&T noting their issues with the proposal relating directly to wetlands.

Russell Dirienzo noted that the BOS is not opposed to cell towers; only the proposed location for this one. He explained that the Siting Council needs to realize that now that urban towers are in place they are moving into rural areas where property values are directly related to rural character.

Barbara Henry clarified that the BOS supports those opposed to this proposal. She explained that there is a supposed plan for seven towers in this community and she has requested this plan; however, has not received it. She would like to find out why Verizon has outstanding service with the existing tower, but AT&T does not. Additionally, she would like to know what the guarantee is that services will be available to Route 67 with this proposed tower. She reported that AT&T is looking at other sites in Roxbury and have been given permission to do surveys.

Barbara Henry reported that she has contacted our Congressman, Chris Murphy; our State Senator, Rob Kane; and our Representative Arthur O'Neill to ask for their help. Congressman Murphy's office has committed to supporting the BOS in a letter to the Siting Council, Senator Kane has a call into AT&T and Rep. O'Neill forwarded some information that she now has to distribute. The Conservation Commission has been proactive about gathering information and asking questions.

Tom Reagan of 12 Acorn Hill asked that the BOS recognize UTRAC as a citizens group. He feels that the work that they do as the first group opposed to cell towers will benefit all future groups in town. Barbara Henry explained that the group has been recognized since they met in December. She did not realize there was any issue. She reported that she has been sending all the information she gathers via e-mail to the group; however, has not received information that the sub-committee has done.

Beatrice Conway of 281 Southbury Road questioned whether a new soil report could be done in the spring. Russell Dirienzo advised that the group could have their own report done if they choose; however, the IWC has noted that they disagree with the soil scientist's report conclusion. The placement of the driveway was discussed and Mr. Dirienzo noted that the IWC recommends that the driveway is placed on the south side. He explained that calculations have been done by the engineer based upon assumptions, which the IWC will address in their letter.

Mr. Reagan discussed the proposed driveway grade, which will not be accessible for fire engines. Barbara Henry explained that the non-conforming grade issues will be addressed when AT&T applies for a driveway permit.

Russell Dirienzo suggested that the issue that should be focused upon is that this is not the appropriate location for a tower. The decrease in the value of homes was discussed. Barbara Henry noted that when in front of the Siting Council those opposed cannot just say they do not want the tower; reasons for the opposition must be provided.

Beatrice Conway suggested that they contact the ACLU. Additionally, it was questioned whether the group could use the town attorney for legal advice. Barbara Henry explained that they could not use the town attorney because there are many people in town who are in favor of the tower. The use of an independent professional to analyze service was suggested. Russell Dirienzo explained that this could not be done in this budget. Barbara Henry offered to follow up with the resident who was going to look into that and will also try to get that information.

Barbara Henry explained that the town will have the right to appeal once an application is filed with the Siting Council. She asked that any questions or ideas be forwarded to her via e-mail and noted that she will share any information she receives. The group noted that any extension of time with this proposal would be helpful to the group.

Town Tag Sale- May 8- Use of Field

Barbara Henry reported that the Recreation Commission is holding a town-wide tag sale on May 8th with the rain date being May 15th. They will collect \$5 from individuals who wish to have their tag sales at their residences and they will be included on a map. Additionally, they would like to rent tables for people to set up their tag sales in the town's field.

A motion was made by Robert Lowe to permit the Recreation Commission to use the town field for the town tag sale on May 8th. The motion was seconded by Russell Dirienzo and carried unanimously.

Transfer Station Stickers

Barbara Henry reported that 812 transfer station stickers have been sold as of January 26th. Over 1000 transfer station stickers were sold last year; however, cars registered in town are down and some people purchased a fewer number than last year.

FAA Flight Path Update

Barbara Henry reported that the AG was told that the FAA is not changing its plans with regard to the flight path. This subject will be removed from future agendas.

FY 2010-2011 Budget Meetings

Barbara Henry agreed to provide the Selectmen with copies of the proposed budget to review before the budget meetings.

Fire Marshal's Report-December

Barbara Henry reviewed the Fire Marshal's report, which included 12 calls. She noted that chimney fires are up this year.

OTHER BUSINESS

A motion was made by Barbara Henry to add Mrs. Diebold's birthday, CL&P Pole Attachment Agreement, and Wear Red Day to the agenda. The motion was seconded by Russell Dirienzo and carried unanimously.

Mrs. Dorothy Diebold's 105th Birthday

Barbara Henry noted that sent a birthday card to Mrs. Diebold on behalf of the community for her 105th birthday coming up on February 3rd. She wanted to publicly acknowledge and congratulate Mrs. Diebold, a terrific friend, resident, and benefactor of the town. The Board concurred.

CL&P Pole Attachment Agreement

The town attorney has advised the BOS to not execute the standard form Pole Attachment Agreement until the DPUC authorizes it and an apparent conflict with the Statute is resolved.

Motion by Russell Dirienzo not to execute the CL&P Pole Attachment Agreement. The motion was seconded by Robert Lowe and carried unanimously.

Wear Red Day

In support of the American Heart Association's Go Red Day employees can donate \$5 to the ARC and wear red and jeans on Friday.

Barbara Henry distributed information regarding parliamentary procedure, which she has sent to all the commissions.

ADJOURNMENT

Motion by Russell Dirienzo to adjourn at 8:50 PM, the motion was seconded by Robert Lowe and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary

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TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

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ROXBURY BOARD OF SELECTMEN REGULAR MEETING MARCH 1, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:35 PM

Present: Barbara Henry, First Selectman; Russell Dirienzo, Selectman; Tammy McVey- Camilleri of Voices; Jack Corragio of the Litchfield County Times; Cub Scout Pack 465; and members of the public.

APPROVAL OF MINUTES

Barbara Henry noted that the Fire Marshal's Report should have been dated January on the minutes.

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held February 1, 2010 as amended. The motion was seconded by Barbara Henry and carried unanimously.

TAX REFUNDS

Motion by Russell Dirienzo to approve the tax refunds of:

- Richard & Sheila Gross- \$97.67
- Margaret Miner & Hugh Rawson- \$2,297.18
- Drew DeWitt & Josh Francis - \$28.89
- Drew DeWitt & Josh Francis- \$26.05
- Michael Avramides & Anne Bascope- \$4,982.61

The motion was seconded by Barbara Henry and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry looked for communications from the public.

COMMISSIONS AND BOARDS APPOINTMENTS

Conservation Commission, Alt. - vacancy exp. 06/30/2010

It was noted that someone has expressed interested in this position.

Motion by Barbara Henry to table the appointment of Conservation Commission, Alt. - vacancy exp. 06/30/2010.

The motion was seconded by Russell Dirienzo and carried unanimously.

BUSINESS

Cub Scout Pack 465

Barbara Henry thanked the members of Cub Scout Pack 465 for coming to the Selectmen's meeting. She noted that she was glad they had an opportunity to meet prior to this meeting to discuss voting, taxes, and how the town runs.

Russell Dirienzo thanked the Cub Scouts and their parents for teaching the scouts how to be good citizens. Additionally, he thanked Scout Leader Mr. Roush for his service in the military where he flies planes. Mr. Dirienzo proclaimed March 2nd Cub Scout Pack 465 and Mr. Roush Day. Cub Scout Pack 465 thanked the Selectmen for inviting them to the meeting and for the time they spent teaching them how government works.

Lindsey Jacobellis - Olympics

Barbara Henry noted how proud Roxbury is of Lindsey Jacobellis for getting to the Olympics twice.

Proclamation 2010 Girl Scout Week

Barbara Henry explained that the Girl Scouts have asked for the Selectmen to proclaim the week of March 7 Girl Scout Week.

Motion by Russell Dirienzo to proclaim the week of March 7th Girl Scout Week. The motion was seconded by Barbara Henry and carried unanimously.

Transfer Station Permits - Late Fee

Barbara Henry explained that many residents do not get their transfer station permits by the beginning of the year. It has been suggested that a late fee be charged for those purchasing a permit after January 31st.

Motion by Russell Dirienzo to charge a \$10 late fee for transfer station stickers purchased after January 31st. The late fee will be effective immediately. The motion was seconded by Barbara Henry.

Discussion: Russell Dirienzo clarified that the late fee would apply only to the first sticker in the household. The late fee would not apply if it is decided later in the year that additional stickers would like to be purchased for other vehicles in the household.

The motion was carried unanimously.

Virtual Town Hall - Website

Barbara Henry reported that she has hired Virtual Town Hall to update Roxbury's website. She noted that money was budgeted for this expense and expects it to be very nice when they are complete.

Lease Renewal Cell Tower - Lower County Road

Barbara Henry reported that the lease for the cell tower on Lower County Road has been extended through February 2015.

Judds Bridge - Construction Bids

Barbara Henry reported that an invitation to bid on construction for Judds Bridge has been advertised. Bids will be opened March 24th at 3:00p.m.

Town Meeting for LoCIP funding for South Street

Barbara Henry explained that they are hoping to be able to use the unused STEAP Grant obtained for Judds Bridge for Minor Bridge and to ask the town to allow the \$100,000 from LoCIP funds originally budgeted for Minor Bridge to be used for South Street. It is an administrative move that she would like to take to Town Meeting once the Judds Bridge construction bids come in.

Freedom Lawn & 20% by 2010 Clean Energy Campaign - Sat, April10, 1-3 PM

Barbara Henry reported that the Conservation Commission and the Energy Task Force have planned an event Saturday, April 10th to educate the public on the Freedom Lawn and the 20% by 2010 Clean Energy campaigns.

Proposed Cell Tower Transylvania Road Update

Barbara Henry reported that she went to Hartford today in support of SB206, which would allow land commissions more input in the placement of telecommunication towers. She explained that the concern raised with this Bill is that some land use commissions would not allow any towers in their communities. She noted that Roxbury is not opposed to cell towers and its land use commissions would review the cell towers like any other application that would come before them.

Barbara Henry spoke with the Executive Director of the Siting Council who explained that it is not true that the Siting Council does not consider land use issues brought before them. Russell Dirienzo explained that his concern

is that the Siting Council considers the rights of having a tower over the rights of people having to live with it. He noted that it appears that the applicants do a minimal amount of work and engineering because it is easy to get the cell towers approved. They use the safety issues as a way to get them in.

Barbara Henry noted that many people in Roxbury do want the cell towers. Russell Dirienzo noted that people come to Roxbury for its rural character. Barbara Henry explained that the Zoning Regulations promote home based business because there is not a commercial district in Roxbury. Russell Dirienzo explained that a landline can be used for home based businesses. He questioned why they need to pepper the landscape with cell towers. Barbara Henry noted that Roxbury receives cell service and questioned why they do not upgrade the technology on the existing cell tower.

Barbara Henry noted that she had a nice discussion with the Executive Director of the Siting Council and he encouraged the town to become a party before the application on Transylvania Road is submitted. She thanked those residents from Transylvania Road who joined her in the trip to Hartford to support this bill.

CT 375th Anniversary

The Governor has set up a CT 374 Committee to honor Connecticut's government, founders and future as part of CT's 375th anniversary celebration.

Legislative Priorities

Barbara Henry reported that she is a member of the MORE Commission. The subcommittee she is working on is reviewing grants and mandates. There are 1200 unfunded mandates on the books. The committee is looking into mandates that will give relief to the towns, but will not cost the State money.

FY 2010-2011 Budget

Barbara Henry reported that the budget will be ready to review with the Selectmen the week of March 8th.

Fire Marshal's Report – February

Motion by Barbara Henry to table the Fire Marshal's report for February. The motion was seconded by Russell Dirienzo and carried unanimously.

OTHER BUSINESS

Items were voted on to the agenda:

Photo Exhibit- "The Art of Politics"

Barbara Henry commented on the impressive photo exhibit of 55 state leaders on view at the Legislative Office Building in Hartford. It is photographer Tim Coffey's exhibit. It includes CT's Congressional delegation and many of the state's leaders from both political parties. She noted that she is one of the photographs that will be displayed over the next two weeks.

Cub Scouts

The Selectmen commented that it was great to meet Cub Scout Pack 465 and that they enjoyed talking with them about town government. They agreed to provide the 6 boys with a town medallion in appreciation for their visit. Barbara Henry will take care of it.

ARRA Funding Resolution - Judds Bridge

Motion by Russell Dirienzo to accept the certified resolution for federal funding under the American Reinstatement and Reassessment Act and under the Federal Local Bridge Program

Funding that the agreement between the State of Connecticut and the Town of Roxbury for the construction, inspection and maintenance of the rehabilitation of Judds Bridge over the Shepaug River utilizing those funds is adopted by the Board of Selectmen. The motion was seconded by Barbara Henry and carried unanimously.

ADJOURNMENT

Motion by Barbara Henry to adjourn at 8:14 PM, the motion was seconded by Russell Dirienzo and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

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ROXBURY BOARD OF SELECTMEN REGULAR MEETING APRIL 5, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 PM.

Present: Barbara Henry, First Selectman; Russell Dirienzo, Selectman; Tammy McVey- Camilleri of Voices; and Jack Corragio of the Litchfield County Times.

APPROVAL OF MINUTES

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held March 1, 2010. The motion was seconded by Barbara Henry and carried unanimously.

TAX REFUNDS

Motion by Russell Dirienzo to approve the tax refunds of:

- Stephen Frangione - \$34.32
- DCFS Trust- \$85.75

The motion was seconded by Barbara Henry and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry looked for communications from the public and noted that nobody from the public was present.

COMMISSIONS AND BOARDS APPOINTMENTS

Conservation Commission, Alt. - vacancy exp. 06/30/2010

Motion by Russell Dirienzo to table the appointment of Conservation Commission, Alt. - vacancy exp. 06/30/2010. The motion was seconded by Barbara Henry and carried unanimously.

Northwestern Regional Mental Health Board

Motion by Barbara Henry to table the appointment to the Northwestern Regional Mental Health Board. The motion was seconded by Russell Dirienzo and carried unanimously.

Lake Lillinonah Authority Marine patrol officers for 2010

Motion by Russell Dirienzo to appoint Tony Augustine, Kevin Brooks, John Puglisi, Christopher Rosado, Kevin Seeley, Douglas Vane and Jameson Zaloski as Lake Lillinonah Authority Marine patrol officers for 2010. The motion was seconded by Barbara Henry and carried unanimously.

BUSINESS

Resolution CT Commission on Culture and Tourism - Bam Book

A motion was made by Russell Dirienzo to adopt the following signatory authorizing resolution:

"That the First Selectman is authorized and directed to file an application on forms prescribed by the Connecticut Commission on Culture and Tourism for financial assistance in accordance with the provisions of Public Act 03-06 of the Connecticut General Assembly in an amount not to exceed \$25,000, and upon approval said request to enter into and execute a funding agreement with the state for such financial assistance to this municipality for the Barn Book Project."

The motion was seconded by Barbara Henry and carried unanimously.

ADA Compliance Statements & Resolutions

A motion was made by Barbara Henry to readopt all of the standing resolutions and policy statements including Affirmative Action Policy Statement, Fair Housing Policy Statement, Fair Housing Resolution, and Title 6 Equal Opportunity Statement. The motion was seconded by Russell Dirienzo and carried unanimously.

A motion was made by Russell Dirienzo to readopt ADA Compliance. The motion was seconded by Barbara Henry and carried unanimously.

Van Use at Senior Center

Barbara Henry reported that Joy Hodge has volunteered to drive the Senior Center van for trips and shopping excursions for the seniors.

Judds Bridge-Construction Bids

Barbara Henry reported that the Judds Bridge bid was awarded to Schultz Construction. Theirs was the low bid of \$457,000.

Town Meeting to approve LoCIP funding for South St/Accept ARRA Grants

The Selectmen agreed that the approval of the LoCIP funding for South Street and acceptance of 3 ARRA (Stimulus) Grants would be included on the agenda of the Annual Town Meeting in May.

Freedom Lawn & 20% by 2010 Clean Energy Campaign-Sat, Apr 10, 1-3 PM

Barbara Henry noted that the Conservation Commission has done a great job in advertising for the Freedom Lawn expo scheduled for Saturday, April 10th 1-3 p.m. She reported that the town changed all their lawn bids to comply. Lawn bids were awarded to RRR and Johnson's Landscaping this year.

Proposed Cell Tower Transylvania Road Update

Barbara Henry reported that the Siting Council has not yet received an application for the proposed cell tower on Transylvania Road. She invited the Executive Director, Derek Phelps, of the Siting Council to speak at the April NWCCOG meeting about the process.

FY 2010-2011 Budget & Meeting Dates for Town & Region 12

Barbara Henry reported that the Region 12 referendum date for the school budget and elementary school repairs is May 4th. The Town of Roxbury Budget Hearing will be held April 20th at 7:00 PM the Annual Budget and Town Meeting is scheduled for Tuesday, May 18 at 7:00 PM with the BOF meeting following directly after.

Region 12 Referendums: Budget & School Repairs

Barbara Henry confirmed that if the referendum for school repairs is approved it will not have an impact on this year's town budget. She noted that the Selectmen have prepared a joint press release in support of Region 12's budget and referendum for repairs.

A motion was made by Russell Dirienzo that the Roxbury BOS are in support of the referendum for the bonding to repair the schools. The motions was seconded by Barbara Henry and carried unanimously.

Barbara Henry noted that many people are unhappy about the teacher cuts. She explained that having gone through the toughest budget process for the town that she can remember; she sympathizes with the Superintendent on his tough decisions. One fact remains, however, and that is that the number of students in the Region has decreased.

Legislative Priorities

Barbara Henry reported that she has spent a lot of time at the Legislature and has not received confirmation on many of the issues she testified on in Hartford. She reported that she is scheduled to attend a meeting with CRRA and the proposed new authority in Torrington.

Future Vote on Allowing Alcohol Sales in Town

Barbara Henry explained that the town recently approved the sale of alcohol for non-profits for fundraising events. She noted that there have been interested parties in purchasing the Roxbury Station for a restaurant; however, would not do so unless the sale of alcohol was permitted. She suggested that the town be proactive with the question of whether to allow the sale of alcohol in Roxbury. It should be a referendum vs. a Town Meeting vote. The public needs to get this information before a vote takes place. She will put it in the newsletter and since the press is in attendance at the meeting, it will be in the newspapers. She thought it would be best to have this vote prior to having a specific person(s) who would benefit.

A motion was made by Russell Dirienzo to allow the question regarding alcohol sales to go to referendum as soon as feasibly possible. The motion was seconded by Barbara Henry and carried unanimously.

Fire Marshal's Report - February, March

Barbara Henry reviewed the Fire Marshal's Reports. She noted there were 6 calls in February and 11 calls in March.

OTHER BUSINESS

A motion was made by Barbara Henry to add to the agenda discussion regarding the budget and a donation received by the town. The motion was seconded by Russell Dirienzo and carried unanimously.

Budget

Barbara Henry reported that the budget has gone back to the BOF for their review. The budget is down \$305,000, which is a 9% decrease. The Revenue Projection was a tough one. Interest income and building department income is down. She noted that she did not cut back on snowplowing as proposed by the BOF; however, capital projects have been cut back. Barbara Henry confirmed that there is still money in the budget for the Land Acquisition Fund. The BOF will decide whether to increase the mill rate to 11.2, 11.3, or 11.4, based on the information she provided.

Donation

Barbara Henry reported that the town has received a letter from the School Counselor at the Middle School, Rosemary Ermini, who submitted a donation of \$36 from the students. In a "pay it forward" initiative they held a bake sale to help people in need for the holidays. They asked that the donation go to help children in need. Barbara Henry will send a thank you note in appreciation for their idea and check and for thinking of the Town as a place to send it.

ADJOURNMENT

Motion by Russell Dirienzo to adjourn at 7:55 PM, the motion was seconded by Barbara Henry and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN EMERGENCY MEETING APRIL 29, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman called the meeting to order at 5:00 PM
Present: Barbara Henry, First Selectman; Russell Dirienzo, Selectman.

BUSINESS

Barbara Henry explained that the Resolution for Roxbury Municipal Employee Money Purchase Pension Plan is needed to approve amendments for changes to the plan documents that the IRS requires due to Congressional action, this is needed to be signed by April 30, 2010.

Motion by Russ Dirienzo to accept and sign the resolution. The motion was seconded by Barbara Henry and carried unanimously.

ADJOURNMENT

Motion by Barbara Henry to adjourn at 5:10 PM. The motion was seconded by Russell Dirienzo and carried unanimously.

Respectfully submitted,
Judi Moker
Judi Moker, Acting Clerk



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING MAY 3, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 PM.

Present: Barbara Henry, First Selectman; Russell Dirienzo and Robert Lowe, Selectmen; Dennis and Janet McDonald, Tammy McVey-Camilleri of Voices; and Jack Coraggio of the Litchfield County Times.

APPROVAL OF MINUTES

Barbara Henry explained that the Emergency Meeting held April 29, 2010 was with regard to the pension plan, which had to be signed by April 30, 2010.

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held April 5, 2010 and Emergency Meeting held April 29, 2010. The motion was seconded by Robert Lowe and carried unanimously.

TAX REFUNDS

Motion by Russell Dirienzo to approve the tax refunds of:

- Roxbury Property LLC- \$161.06
- Rene Cartagena- \$7.44

The motion was seconded by Robert Lowe and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry opened the floor for communications from the public. Dennis and Janet McDonald came forward to comment regarding the minutes of the February 2010 BOS meeting in which Mr. Joe Quaranta was appointed to the IWC. Mr. McDonald explained that the BOS was aware that Mr. Quaranta had threatened Mr. McDonald's life during their boundary line dispute. Mr. Dirienzo noted that he was not aware of the death threat and questioned whether Mr. Quaranta was arrested and convicted. Mr. McDonald reported that the matter was not acted upon by the trooper; however, he made a formal complaint which was sent back by the prosecutor.

Mr. McDonald explained that his point is that this is not the type of person that is wanted on a Board or in this town. Mr. Dirienzo reminded Mr. McDonald that in this country you are not guilty until you have been convicted. He explained that there had been an IWC opening for a long time. Mr. Quaranta is a volunteer fireman in this community called to further volunteer his services. The IWC had been looking for a contractor to balance out the commission. Mr. Dirienzo reviewed Mr. Quaranta's resume and found that he was well qualified for this opening.

Mr. McDonald disputed Mr. Quaranta's credentials and questioned whether he was a contractor for this town. Barbara Henry confirmed that Mr. Quaranta has done tree work for the town. Mr. McDonald explained that many people in town have issues with Mr. Quaranta. Mr. Dirienzo commented that the discussion is becoming personal and he was not comfortable with this conversation. He noted that if other residents have issues they are welcome to come and speak.

Robert Lowe noted that the BOS hears what Mr. McDonald is saying and suggested that the Board now move forward with the agenda. Barbara Henry agreed and so noted the McDonald's concerns.

COMMISSIONS AND BOARDS APPOINTMENTS

Motion by Barbara Henry to table the following appointments:

Conservation Commission, Alt. - vacancy exp. 06/30/2010

Northwestern Regional Mental Health Board

The motion was seconded by Robert Lowe and carried unanimously.

BUSINESS

Inquiry of Peter Mygatt - Ranney Hill Road

Barbara Henry reported that Peter Mygatt has offered to donate three parcels of his Ranney Hill subdivision to the town. He would like to plant apple trees on one of the parcels. Barbara Henry explained that she would like his intentions to be clear and in writing before moving forward with accepting the donation.

Russell Dirienzo questioned why the town would not welcome a donation. Barbara Henry explained that she would like the Conservation Commission's comments. She spoke with Hugh Rawson who will discuss this with the Commission and will recommend that the gift is accepted provided that the details are worked out.

The Board agreed to send this offer to the Conservation Commission for comments. The BOS will hold a Special Meeting if the timeline for the acceptance of the gift is an issue for Mr. Mygatt.

Mr. McDonald questioned why Mr. Mygatt would not merely deed this land as open space. If the donation is accepted by the town he will be getting a free ride on taxes.

Request by CL&P to Move the Flag Pole on the Green

Barbara Henry reported that CL&P would like to run power through the line between the rectory and the large stop sign on the Town Green. This would make it dangerous to keep the flagpole where it is currently located. Robert Lowe questioned the history of the monument, which seems to be set perfectly. Barbara Henry explained that she visited the site with the Historic District Commission who placed a stake 10 feet closer to the monument, which is where the flag pole is to be set. She noted that it will look even better 10 feet closer to the monument. Barbara Henry explained that she asked CL&P to bury the lines; however, cost and guide wires are an issue and they will not agree to do this. CL&P has agreed to pay to have the flag pole moved before May 31st.

Motion by Russell Dirienzo to allow CL&P move the flag pole 10 feet on the green. The motion was seconded by Robert Lowe.

Discussion: Robert Lowe noted that he has not had the opportunity to see where the stake has been set for the relocation of the flag pole.

The motion was carried unanimously.

Judds Bridge Repair Update

Barbara Henry reported that the town is moving in the direction of having the Phase II repairs start. She reported that there has been a lot of paperwork to complete. Work is expected to begin during the month of May.

Minor Bridge Repair Update

Barbara Henry reviewed the status of the Minor Bridge repair project. She advised that it is anticipated that this will go out to bid on June 10th. She noted that the town can hold an informational meeting regarding the repair.

Scour Critical Wellers Bridge Update

Barbara Henry reviewed the status of this project. She explained that the engineer is waiting on a response from USGS. Once this is received a report will be furnished showing the long term scour predictions. It is expected that this report will be available this month.

Senior Center Painting Update

Barbara Henry reported that the painting of Senior Center building was to resume on May 1st. She will follow up with regard to the status of this project.

Review of Town Meeting Held April 29

Barbara Henry reported that at the Town Meeting held on April 29th, six recommendations were approved. All were recommended by the BOS and BOF with the exception of one, which the BOS did not have the opportunity to review and recommend. She explained this was regarding the server and public terminal for the Clerk's Office.

Motion by Russell Dirienzo to ratify with the BOS the acquisition of a public terminal for the Clerk's office as approved at the Town Meeting. The motion was seconded by Robert Lowe and carried unanimously.

Annual Town & Budget Meeting-May 18 at 7:30 PM

Barbara Henry reported that the Town Attorney is reviewing the possibility of printing only a summary of proposed ordinances in the newspaper. The printing would include a disclaimer and full ordinances would be available on the website and at Town Hall. This would be a great cost savings to the town for legal notices publications. The BOS agreed to move forward with this proposal.

8-24 Referral to Planning for Fire House Upgrades

Motion by Russell Dirienzo for an 8-24 Referral to Planning for the Fire House upgrades. The motion was seconded by Robert Lowe and carried unanimously.

Recycling Update and HHWD August 28th 9-12 AM

Barbara Henry reported that Household Hazardous Waste Day will be held August 28th in Bridgewater. Fliers will be coming out with regard to this. She noted that CRRA is now accepting #s 1 through 7 for recycling. She reported that she has not yet received the numbers for the e-recycling event held May 1st, however, quite a bit was received.

Proposed Cell Tower Transylvania Road Update

Barbara Henry reported that she sent a letter to the Siting Council requesting to be party to the Transylvania Road cell tower application. The Siting Council responded stating that they had not yet received this application; however, would keep the request for party status on file.

Legislative Priorities

Barbara Henry reported that she has spent a lot of time in Hartford. She is especially interested in the outcomes regarding municipal conveyance taxes and mandates.

Future Vote on Allowing Alcohol Sales in Town

Robert Lowe and Russell Dirienzo reported that they had not received any feedback regarding the proposal to allow alcohol sales in town. Barbara Henry explained that she received two calls voicing their disappointment with the proposal. She noted that she has also received comments in favor of the proposal.

Barbara Henry reported that the Town Attorney is working on some language regarding such an ordinance. The BOS agreed that the proposal should be taken public for a vote.

Fire Marshal's Report - April

Barbara Henry reviewed the Fire Marshal's Report for April with the Board.

Memorial Day Parade - Monday, May 31st 10 AM & Flyover

Barbara Henry reported that the Memorial Day parade will be held May 31st. She explained that there is a new, more detailed process for getting a flyover for which they have been approved.

Resident State Trooper Meeting

Barbara Henry reported that she attended the Resident State Trooper meeting where overtime issues were discussed. She explained that if trooper overtime is requested for a town event, we may not get our own Resident

Trooper. Barbara Henry noted that she would be opposed to being assigned a different Trooper for overtime if the Resident was willing to work.

Public Safety

Barbara Henry reported that a WARN call went out Saturday about burglaries and attempted burglaries in the area. It was noted that the State Troopers were looking for specific cars with regard to these burglaries.

OTHER BUSINESS

Motion by Barbara Henry to add to the agenda discussion regarding the CRRRA contract, the Certificate of Occupancy Policy and the current health insurance policy. The motion was seconded by Robert Lowe and carried unanimously.

CRRRA Contract

Barbara Henry reminded the Board that the Municipal Service Agreement is to be renewed November 2012. She explained that CRRRA has provided the contract for review. The Selectmen confirmed that they reviewed and would endorse this contract.

Motion by Russell Dirienzo to forward the CRRRA contract to Town Meeting for approval with the BOS's endorsement. The motion was seconded by Robert Lowe and carried unanimously.

Certificate of Occupancy Policy

Barbara Henry reminded the Board that they had agreed that after July 1st a fee of \$100 would be charged for Certificates of Occupancy for permits that had not been closed out. It was clarified that this fee would not be charged for Certificates of Compliance for structures such as sheds.

Health Care Policy

The BOS discussed whether new town employees or those employees with a change in employment status to full time would be offered health insurance paid for by the town for their families. It was agreed that the employee would be offered health insurance; however, family coverage would be at their expense.

Motion by Russell Dirienzo to offer family covered health insurance to any new employee or change in current employment status to full time at the employee's expense. The motion was seconded by Robert Lowe and carried unanimously.

ADJOURNMENT

Motion by Barbara Henry to adjourn at 8:30 PM. The motion was seconded by Russell Dirienzo and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary

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TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING JUNE 7, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 PM.

Present: Barbara Henry, First Selectman; Russell Dirienzo, Selectman; Dennis McDonald, Steve Jordan, Tammy McVey-Camilleri of Voices; and Jack Coraggio of the Litchfield County Times. Absent: Robert Lowe, Selectman

APPROVAL OF MINUTES

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held May 3, 2010. The motion was seconded by Barbara Henry and carried unanimously.

TAX REFUNDS

None

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry opened the floor for communications from the public.

Dennis McDonald came forward regarding the minutes of the 5/3/10 meeting. It was noted that the minutes stated Russell Dirienzo was not aware of the death threat upon Mr. McDonald by Mr. Quaranta. Mr. McDonald explained that he was taken back when Mr. Dirienzo made this comment. He distributed transcribed copies of the 6/23/09 IWC meeting with the area highlighted where he had made the statement regarding the threat and noted that Mr. Dirienzo was present at this meeting.

Mr. Dirienzo explained that he did not recall this statement from last year's IWC meeting. He noted that he serves on the IWC and BOS and has heard hundreds of applications. He explained that his point at the 5/3/10 BOS meeting was that the police did not make an arrest because of the threat nor were there any convictions; therefore, in this country he is innocent until proven guilty.

Mr. Dirienzo noted that this is a continuation of a personal vendetta against Mr. Quaranta and himself. He stated that Mr. McDonald showed up at his place of work asking him to resign from his seat on the IWC. Mr. Dirienzo told him that he would not resign. The Commission members supported the decision appoint Mr. Quaranta to the IWC.

Barbara Henry ended the discussion.

COMMISSIONS AND BOARDS APPOINTMENTS

Barbara Henry explained that the appointments made now will still be for three-year terms. The change to 4-year terms approved at the April Town Meeting is not yet in effect but will be 15 days after publication, which will be soon but not in time for these appointments.

Conservation Commission, Alt.-vacancy exp. 06/30/2010

Motion by Russell Dirienzo to appoint Ron Faanes to the Conservation Commission, Alt. - vacancy exp. 06/30/2010 to be effective 7/1/10. The motion was seconded by Barbara Henry and carried unanimously.

Northwestern Regional Mental Health Board

Motion by Russell Dirienzo to table the appointment to the Northwestern Regional Mental Health Board. The motion was seconded by Barbara Henry and carried unanimously.

Appoint 2 Sub-Registrars for Vital Statistics - Town Clerk to Name

Motion by Russell Dirienzo to appoint 2 Sub-Registrars for Vital Statistics to be named by the Town Clerk. The motion was seconded by Barbara Henry and carried unanimously.

Motion by Barbara Henry to add appointments to the Conservation Commission, Recreation Commission and Special Constables to the agenda. The motion was seconded by Russell Dirienzo and carried unanimously.

Conservation Commission - 3 year term 7/1/2010-6/30/2013

Motion by Barbara Henry to re-appoint Catherine Masi to the Conservation Commission. The motion was seconded by Russell Dirienzo and carried unanimously.

Conservation Commission - 3 year term 7/1/2010-6/30/2013

Motion by Barbara Henry to re-appoint Trudy Swenson to the Conservation Commission. The motion was seconded by Russell Dirienzo and carried unanimously.

Recreation Commission-3 year term 7/1/2010-6/30/2013

Motion by Russell Dirienzo to re-appoint Lisa Easter to the Recreation Commission. The motion was seconded by Barbara Henry and carried unanimously.

Recreation Commission - 3 year term 7/1/2010-6/30/2013

Motion by Russell Dirienzo to re-appoint Andy Engel to the Recreation Commission. The motion was seconded by Barbara Henry and carried unanimously.

Recreation Commission-3 year term 7/1/2010-6/30/2013

Motion by Barbara Henry to table the third appointment to the Recreation Commission. The motion was seconded by Russell Dirienzo and carried unanimously.

Special Constables 6/1/2010-9/7/2010

Motion by Barbara Henry to appoint the following Special Constables for the three summer months for the parks:

- Jim Pierpont- RC86
- Roland Merk - RC88
- Craig Henry- RC90
- Maurice Clark-RC92
- Rose Garbien- RC93

The motion was seconded by Russell Dirienzo and carried unanimously.

It was agreed that Russell Dirienzo should not be appointed as a Special Constable until Robert Lowe is present to vote.

Motion by Barbara Henry to table the appointment of Special Constable RC91. The motion was seconded by Russell Dirienzo and carried unanimously.

BUSINESS

Baseball Fields Proposal

Steve Jordan, Shepaug Baseball Coach, came forward to report that Shepaug Baseball is now a Cal Ripken team, which affords the team many benefits including the ability to play other area teams. He explained that as a Cal Ripken team it is necessary that improvements are made to their field. Currently, the field on Apple Lane has no fence and animals disturb the field. Barbara Henry agreed that the park on Apple Lane is used for a lot more than a baseball field.

Mr. Jordan presented a sketch of his proposal to create a baseball field that would fulfill the Cal Ripken regulations in the field behind Town Hall. He explained that they would move the batting cage from Apple Lane to this field. The only change would be a clearing of brush and trees to create a walkway and the shed would be moved slightly. Mr. Jordan reviewed the parking plan and confirmed that there would be enough parking available. He noted that this proposal would be at no cost to the town. It will be funded entirely by donations and fund raisers. The goal is to have the field ready for the fall.

Mr. Jordan reported that the Recreation Commission approves of the proposal. Barbara Henry noted that the Recreation Commission has not had a meeting where they voted in favor of the proposal. She explained that she would like to have something in writing from the Recreation Commission confirming their approval of this plan. She noted that the Recreation Commission oversees all the programs and some things will need to be worked out.

Mr. Jordan explained that the existing soccer field behind Town Hall can be moved to Apple Lane. If it is decided that the soccer field should be expanded, then the field at Apple Lane would require improvements.

Barbara Henry suggested that everyone involved in this proposal sit down together for its review. Russell Dirienzo and Barbara Henry agreed that they are in support of this proposal; however, will require the Recreation Commission's approval.

8-24 Referral to Planning- Baseball Field Proposal

Motion by Barbara Henry to send an 8-24 Referral to Planning regarding the baseball field proposal. The motion was seconded by Russell Dirienzo and carried unanimously.

Update on Inquiry of Peter Mygatt - Ranney Hill Road

Barbara Henry reported that Peter Mygatt is not moving forward with the donation of property to the Town. IRS red tape was cited as a reason.

Update on Judds Bridge Repair Project

Barbara Henry reported that she and Milone and MacBroom will meet with Shultz Construction to sign the contract by the end of the week and then the project can begin.

Update on Senior Center Painting Project

Barbara Henry reported that it is expected that the painter will resume work on the Senior Center tomorrow. The Board agreed that if this does not happen the contract will be terminated and the bids will be reviewed to find a new painter.

Motion by Russell Dirienzo to terminate the contract with Image One painting for the Senior Center if work does not resume on June 8, 2010. The motion was seconded by Barbara Henry and carried unanimously.

Update on Minor Bridge Repair Project - Railing Approval

The Board reviewed railing sketches for Minor Bridge and agreed to go with option 1. Barbara Henry agreed to advise Milone and MacBroom of the Board's decision.

Certificate of Occupancy

Motion by Barbara Henry to table discussion regarding Certificate of Occupancy. The motion was seconded by Russell Dirienzo and carried unanimously.

Trenching Requirements

The Building Official suggested that requirements for trenching on dirt roads for utilities are adopted. He has provided the CL&P guidelines for trenching as suggested requirements.

Motion by Russell Dirienzo to adopt trenching requirements for dirt or gravel roads as suggested by the Building Official. The motion was seconded by Barbara Henry and carried unanimously.

Alice Griffin Resignation

Barbara Henry read aloud Alice Griffin's letter of resignation. Barbara Henry agreed to advertise to fill the position for Social Services & Municipal Agent. It was agreed this position would be two days a week. Barbara Henry is looking for someone locally to fill in the interim.

Cafeteria Benefit Plan

Barbara Henry explained that the Town of Roxbury can offer its employees a way to participate in other benefits, pre-tax, i.e., Aflac, through a Cafeteria Plan at no cost to the Town.

Motion by Russell Dirienzo to adopt the Cafeteria Plan and the following Resolution: The undersigned Principal of the Town of Roxbury, Connecticut (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on June 7, 2010, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Cafeteria Plan effective July 1, 2010, presented to this meeting is hereby approved and adopted and that the duly authorized agents of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate a counting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the duly authorized agents of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the Cafeteria Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of the Town of Roxbury Connecticut Cafeteria Plan and the Summary Plan description approved and adopted in the foregoing resolutions.

The motion was seconded by Barbara Henry and carried unanimously.

8-24 Referral to Planning for Booth Free School

Motion by Barbara Henry to send an 8-24 Referral to Planning for Booth Free School repairs. The motion was seconded by Russell Dirienzo and carried unanimously.

CRRA - Permit Renewal

Motion by Russell Dirienzo to sign the CRRA permit renewal. The motion was seconded by Barbara Henry and carried unanimously.

Barbara Henry reported that the NWCCOG has hired someone to review the Municipal Service Agreement for the towns. She noted that she has read the agreement and approves of it.

Motion by Russell Dirienzo to sign the Municipal Service Agreement contingent upon receiving a favorable report from the COG. The motion was seconded by Barbara Henry and carried unanimously.

Proposed Cell Tower Transylvania Road Update

Barbara Henry noted that there is nothing new to report with regard to the proposed tower on Transylvania Road.

Homeland Security Resolution

Barbara Henry reviewed the MOU regarding the use of Federal Homeland Security Grant funds to support regional set-aside projects.

Motion by Russell Dirienzo to approve the MOU and authorizing resolution for the Federal Homeland Security Grant. The motion was seconded by Barbara Henry and carried unanimously.

Future Vote on Allowing Alcohol Sales in Town

Barbara Henry and Russell Dirienzo agreed that a vote on allowing wine and beer sales in the business district in Town should go to Town Meeting.

Fire Marshal's Report - May

Barbara Henry reviewed the Fire Marshal's Report for May noting that there were 11 calls.

Motion by Barbara Henry to accept the May Fire Marshal's Report. The motion was seconded by Russell Dirienzo and carried unanimously

OTHER BUSINESS

40th Anniversary of the Land Trust

Barbara Henry reported that she formally thanked the Land Trust at their 40th anniversary celebration. She read aloud a Proclamation presented at the celebration, which dedicates the summer of 2010 in the Roxbury community to the Roxbury Land Trust.

Motion by Barbara Henry to add to the agenda Ron Faanes' resignation from the Lake Lillinonah Authority and the New Electronic Waste Regulations to the agenda. The motion was seconded by Russell Dirienzo and carried unanimously.

Resignation from the Lake Lillinonah Authority

Barbara Henry explained that Ron Faanes submitted his resignation from the Lake Lillinonah Authority. He will become a member the Conservation Commission effective July 1, 2010.

Motion by Barbara Henry to accept Ron Faanes' resignation from the Lake Lillinonah Authority. The motion was seconded by Russell Dirienzo and carried unanimously.

Electronic Waste Regulations

It was agreed that Barbara Henry would ask the Energy Task Force to review and complete the forms for the new electronic waste regulations.

ADJOURNMENT

Motion by Russell Dirienzo to adjourn at 8:21 PM. The motion was seconded by Barbara Henry and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING JULY 6, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 PM.

Present: Barbara Henry, First Selectman; Russell Dirienzo and Robert Lowe, Selectmen.

First Selectman Barbara Henry opened the meeting by noting that Mrs. Dorothy Diebold passed away today. She was 105 years old. Barbara Henry remembered Mrs. Diebold as a terrific friend and benefactor to this community. She thanked Mrs. Diebold for all she did, not just for this community, but others as well. She reminded the Board that a tree was planted at the Library when Mrs. Diebold's turned 100 years old, which will be there in her memory for a long time to come.

APPROVAL OF MINUTES

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held June 7, 2010. The motion was seconded by Robert Lowe and carried unanimously.

TAX REFUNDS

None

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry opened the floor for communications from the public and noted that there was not anyone present from the public.

COMMISSIONS AND BOARDS APPOINTMENTS

Recreation 3 year term - 7/1/2010-6/30/2013

Motion by Russell Dirienzo to table the appointment to the Recreation 3 year term - 7/1/2010-6/30/2013. The motion was seconded by Robert Lowe and carried unanimously.

Northwestern Regional Mental Health Board

Motion by Barbara Henry to table the appointment of the Northwestern Regional Mental Health Board. The motion was seconded by Russell Dirienzo and carried unanimously.

Special Constable - 7/1/10 -9/7/10

Motion by Barbara Henry to appoint Russell Dirienzo as Special Constable effective 7/11/10 through 9/7/10. The motion was seconded by Robert Lowe and carried unanimously.

Planning Commission Resignation

Barbara Henry reported that she unfortunately received the resignation of Steve Zaleta from the Planning Commission today. She read aloud the letter of resignation, which is to be effective immediately. The BOS agreed to accept the resignation; however, noted that the Planning Commission has the authority to replace their own members. Barbara Henry thanked Mr. Zaleta for his time spent on the Planning Commission.

BUSINESS

Update Baseball Fields Proposal & 8-24 Referral

Barbara Henry reported that this proposal was reviewed by the Planning Commission who gave it a positive referral. She read aloud a letter from the Shepaug Soccer Club who feels the proposal will benefit both organizations. It has been confirmed that if the Fire Department decides they would like to use the back entrance in the future there will be a 30 foot clearance within the plan to allow for this.

The BOS agreed that Steve Jordan should move forward with the necessary permits.

WeRecycle - E Waste Recycling Plan

Barbara Henry explained that the town needs a plan in place for e-recycling when the legislation for it be effective. The plan is to have a bin available at the transfer station for e-waste. Barbara Henry is working with WeRecycle who has sent a contract to provide this service beginning August 1st at no charge. She is meeting with WeRecycle and the Transfer Station Operator to finalize plans. Russell Dirienzo agreed to amend the Transfer Station permit with the State to allow for this.

Booth Free School 8-24 Referral from Planning

Barbara Henry reported that she submitted the 8-24 referral to Planning at their last meeting; however, has not yet received their opinion. She does not expect any issues regarding the plan.

Update on Judds Bridge Repair Project

Barbara Henry reported that this project is expected to begin by September 1st. She has informed Bob Geisen at Region 12 that the bridge will be closed for busses at the beginning of the school year. A pre-construction meeting is scheduled for July 20th.

Update on Senior Center Painting Project

Barbara Henry agreed to get information together for an offer to bid to remove the paint. Then there will be a second part for painting. Once she has the costs she will return to the BOF for their review.

Update on Minor Bridge Repair Project

Barbara Henry reported that the State is backed up with Stimulus Grants and she is awaiting their approval before the project can move forward. Russell Dirienzo suggested that Representative Arthur O'Neill be involved to help move along the process.

Certificate of Occupancy

Barbara Henry explained that the Building Inspector suggested that the \$100 fee for a Certificate of Occupancy or Certificate of Use should only apply to permits with a value of \$20,000 or above. Russell Dirienzo and Robert Lowe agreed the fee should apply to projects in the amount of \$10,000 or above for Certificates of Occupancies and a \$25 flat fee for Certificates of Use.

Motion by Russell Dirienzo to approve a retroactive fee schedule (effective July 1, 2010) of \$100 for Certificates of Occupancies for any project over \$10,000 and a flat fee of \$25 for Certificates of Use. The motion was seconded by Robert Lowe and carried unanimously.

Roxbury Responds - Tennessee

Barbara Henry reported that there is money remaining in the Roxbury Responds fund. She suggested that it is sent to Tennessee for relief with regard to the recent floods they have experienced.

Motion by Russell Dirienzo to send the monies in the Roxbury Responds fund to aid the Tennessee flood relief. The motion was seconded by Robert Lowe and carried unanimously.

Sculptures -Sterrett Kelsey

Barbara Henry reported that resident Sterrett Kelsey has offered two of her sculptures for display on town property. The BOS thanked Ms. Kelsey for her generous offer; however, agreed to decline due to liability and insurance issues.

Proposed Cell Tower Transylvania Road Update

Barbara Henry reported that the Siting Council has not received an application to date. She noted the recent IWC Public Hearing that took place with regard to a possible cell tower site on Southbury Road.

Future Vote on Allowing Alcohol Sales in Town

The BOS agreed that the ballot question posed to the Town should be: Should the Town allow the sale of alcohol? Barbara Henry noted that they may need to have an informational meeting prior to the vote. The Board agreed that the question should be on the November ballot.

Fire Marshal's Report - June

Barbara Henry reported that the Fire Marshal is away and she has not received a Fire Marshal's Report for June.

OTHER BUSINESS

Motion by Russell Dirienzo to add to the agenda discussion regarding STEAP Grants, the Pension Plan, the Vacancy Policy, CCM and the bam book bid. The motion was seconded by Robert Lowe and carried unanimously.

STEAP Grant

Barbara Henry reported that she was just notified that the State will accept applications for STEAP Grants until July 15th. She would like to apply for grants to finish the remaining two miles of South Street, the playground for Booth Free School, and the Cal Ripken Field, which all fit the criteria of the Grant. The BOS agreed that she should go forward with these applications. Russell Dirienzo suggested that drainage for dirt roads is a project that should be kept in mind if grant money become available.

Pension

Barbara Henry explained that in 2006 the BOS voted to clarify the pension requirements to require that an employee must work 35 hours per week with no exceptions. She noted that the present Town Clerk must be an exception and felt that there was never an intent to take him off the policy. The BOS agreed that the intent was that the present Town Clerk would be grandfathered into the pension plan. They agreed to clarify the previous 2006 motion with the following:

Motion by Russell Dirienzo that going forward only full time employee (35 hours) are eligible for the pension. The only exception now is the present Town Clerk who was grandfathered into the pension plan. The motion was seconded by Robert Lowe and carried unanimously.

Vacancy Policy

Barbara Henry reviewed the Vacancy Policy that the Town of Woodbury has, which is similar to ours, but noted that we don't have it writing and suggested we put it in writing. The policy will facilitate the filling of vacancies on Boards and Commissions. The BOS agreed that our policy should be written. Barbara Henry will take care of.

CCM - Connecticut Conference of Municipalities

Barbara Henry reported that she has been appointed to the CCM Board of Directors and noted that she is also Vice-Chairman of COST, the Connecticut Council of Small Towns. Russell Dirienzo and Robert Lowe offered congratulations on this appointment.

Historic District Commission - Barn Book-Design Bid Award

Barbara Henry reported that the Historic District Commission opened bids for the design of the barn book. They found that Jack Huber Designs is not only local, but the quality of his work exceeded the other bids.

Motion by Russell Dirienzo to allow the HDC to award the barn book design to Jack Huber Designs. The motion was seconded by Robert Lowe and carried unanimously.

EXECUTIVE SESSION

Resignation of Assessor

Before going into Executive Session, Barbara Henry reported that she received a letter of resignation from Assessor Patty Braislin dated June 9, 2010. Her resignation is to be effective August 1, 2010. She read aloud the letter of resignation and wanted the record to show that Mrs. Braislin has been an excellent Assessor who is very knowledgeable, knows her job and will be hard to replace. The BOS publicly thanked Mrs. Braislin for her service to the Town of Roxbury.

Motion by Barbara Henry to convene in executive session at 8:06 PM. The motion was seconded by Russell Dirienzo and carried unanimously.

Motion by Russell Dirienzo to exit executive session at 8:14 PM. The motion was seconded by Robert Lowe and carried unanimously.

ADJOURNMENT

Motion by Robert Lowe to adjourn at 8:15 PM. The motion was seconded by Russell Dirienzo and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary

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TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN SPECIAL MEETING JULY 23, 2010

MINUTES

CALL TO ORDER

Meeting was called to order at 8:04 AM by Russell Dirienzo, Selectman.

Also present: Robert Lowe, Selectman. Barbara Henry, First Selectman, was not present.

BUSINESS

Review Bid Results for Senior Center Renovation Project and Award Contract

A special meeting was held at 8:00 AM on July 23, 2010 to discuss the 4 bids that were submitted for paint removal at the senior center.

The 4 bids were reviewed in detail. The \$7,000 bid by Goulart Construction was eliminated because both Selectmen felt the price was significantly lower than the other bids. Our concern was the prior contractor did not complete the project for possibly bidding too low. The Selectmen stated that they did not want to put the town in that same situation. The high bid of \$23,000 by Moker Services was eliminated because it was the high bid.

Discussion focused on the 2 remaining bids by Hi-Tech mobile at \$15,150 and Elite Painting LLC at \$19,800.

The Selectmen discussed the scope of work and references. Hi-Tech received very good references. However, the discussion by Mr. Dirienzo was that Elite submitted a detailed scope of work and Hi-Tech did not. However, the bid did not require a detailed scope of work.

Therefore, the motion by Bucky Lowe was to select and award Hi-Tech for the job at \$15,150. The motion was seconded by Russ Dirienzo and the motion carried 2-0.

Russ Dirienzo recommended that the Town require that Hi-Tech confirm that the scope of work is understood as outlined on the bid forms. He will contact them.

ADJOURNMENT

Motion by Russell Dirienzo to adjourn at 8:35 AM, second by Robert Lowe. Motion carried.

Respectfully submitted,

Russell J. Dirienzo

Russell J. Dirienzo, Acting Clerk

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TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN SPECIAL MEETING JULY 27, 2010

MINUTES

CALL TO ORDER

The meeting was called to order at 10:00 AM by Barbara Henry, First Selectman
Also present: Robert Lowe, Selectman

BUSINESS

Interview for Assessor's Position

The Selectman interviewed a candidate for the Assessor's position which will become vacant with the resignation of Assessor Patty Braislin, effective August 1st.

ADJOURNMENT

Motion by R. Lowe, seconded by B. Henry to adjourn at 10:28 AM. Motion carried.

Respectfully submitted,

Barbara Henry

Barbara Henry, Acting Clerk

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07/27/2010



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN SPECIAL MEETING JULY 28, 2010

MINUTES

CALL TO ORDER

The meeting was called to order at 10:00 AM by Barbara Henry, First Selectman
Also present: Robert Lowe, Selectman

BUSINESS

Interview for Assessor's Position

The Selectman interviewed a candidate for the Assessor's position which will become vacant with the resignation of Assessor Patty Braislin, effective August 1st.

After candidate left at 10:25 AM, discussion on the Assessor's position.

Motion by R. Lowe, seconded by B. Henry to offer the Assessor's position to Linda Bertaccini effective August 1, 2010. Motion carried.

ADJOURNMENT

Motion by R. Lowe, seconded by B. Henry to adjourn at 10:55 AM. Motion carried.

Respectfully submitted,
Barbara Henry
Barbara Henry, Acting Clerk

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen

07/28/2010



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING AUGUST 2, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 PM.

Present: Barbara Henry, First Selectman; Russell Dirienzo and Robert Lowe, Selectmen; Andy Engel, Chairman for the Recreation Commission; Kathleen Garofalo, & members of the Recreation Commission; Tammy McVey-Camilleri of Voices; and Jack Coraggio of the Litchfield County Times.

APPROVAL OF MINUTES

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held July 6, 2010. The motion was seconded by Robert Lowe and carried unanimously.

Motion by Russell Dirienzo to approve the minutes of the Special Meeting held July 23, 2010. The motion was seconded by Robert Lowe and carried unanimously. Barbara Henry abstained.

Motion by Robert Lowe to approve the minutes of the Special Meetings held July 27 and July 28, 2010. The motion was seconded by Barbara Henry and carried unanimously. Russell Dirienzo abstained.

TAX REFUNDS

Motion by Russell Dirienzo to add the following tax refunds to the agenda:

- Micah Dowling- \$17.05
- Chase Auto Financing -\$62.02
- Chase Auto Financing- \$33.57

The motion was seconded by Robert Lowe and carried unanimously.

Motion by Russell Dirienzo to approve the following tax refunds:

- Honda Lease Trust - \$32.85
- Paul Garguilo - \$37.79
- Steven Stirbl - \$6.94
- Micah Dowling- \$17.05
- Chase Auto Financing -\$62.02
- Chase Auto Financing- \$33.57

The motion was seconded by Robert Lowe and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry opened the floor for communications from the public.

Kathleen Garofalo came forward regarding unleashed dogs at the park. She explained that it has become a problem that the dogs have been jumping on people including children. She asked the Board if they would consider putting up a sign noting that dogs must be on a leash.

Barbara Henry questioned whether the Board should also revisit the idea of installing a bag station to pick up after dogs. It was noted that there is an option of bags on a roll so that the bags do not break free and litter the park.

Motion by Russell Dirienzo to post signs at the parking noting that dogs must be on a leash. Additionally, bag stations should be installed to pick up after dogs. The motion was seconded by Robert Lowe and carried unanimously.

COMMISSIONS AND BOARDS APPOINTMENTS

Recreation 3 year term -7/1/2010-6/30/2013

Barbara Henry corrected the term length to 4 years.

Motion by Russell Dirienzo to reappoint Michele Cole to Recreation 4 year term -7/1/2010 -6/30/2014. The motion was seconded by Robert Lowe and carried unanimously.

Northwestern Regional Mental Health Board

Motion by Russell Dirienzo to table the appointment to the Northwestern Regional Mental Health Board. The motion was seconded by Robert Lowe and carried unanimously.

Municipal Agent for Elderly Persons - vacancy expiring 12/31/2011

Barbara Henry explained that the interim Municipal Agent, Jerrilynn Tisa is working on organizing the Municipal Agent's office and cleaning up loose ends as well as addressing social service needs as they arise.

Motion by Russell Dirienzo to table the appointment of Municipal Agent for Elderly Persons - vacancy expiring 12/31/2011. The motion was seconded by Robert Lowe and carried unanimously.

Russell Dirienzo stepped down.

Inland-Wetlands- 4 year term - 09/01/2010 - 08/31/2014

Motion by Robert Lowe to reappoint Russell Dirienzo to the Inland-Wetlands Commission - 4 year term - 09/01/2010-08/31/2014. The motion was seconded by Barbara Henry and carried unanimously.

Inland-Wetlands- 4 year term - 09/01/2010 - 08/31/2014

Motion by Robert Lowe to reappoint Patricia O'Conner to the Inland-Wetlands Commission - 4 year term- 9/01/2010-08/31/2014. The motion was seconded by Barbara Henry and carried unanimously.

Inland-Wetlands, Alt.-4 year term - 09/01/2010 - 08/31/2014

Motion by Robert Lowe to reappoint Julie Steers to the Inland-Wetlands Commission as an Alternate- 4 year term- 09/01/2010-08/31/2014. The motion was seconded by Barbara Henry and carried unanimously.

Russell Dirienzo was reseated.

Special Constable (RC86) -1-year term 06/01/2010 – 05/31/2011

Barbara Henry noted that RC86 would have a 1 year term, not the 3 months he was reappointed to last month in error.

Motion by Russell Dirienzo to reappoint Jim Pierpont as Special Constable (RC86) - 1-year term 06/01/2010 - 05/31/2011. The motion was seconded by Robert Lowe and carried unanimously.

Alt. Open Burning Official - for disasters

Barbara Henry explained that she has been the Open Burning Official. The Fire Chief has been consulted during questionable burning times and he, Brien Cartagena, can act as an Alternate for the purpose of the State's request. They would like to know there is an Alternate for disaster planning now that hurricane season is upon us. She questioned whether the Board members had additional recommendations for people to fill these seats. The Board agreed that the current slate made the most sense.

Motion by Russell Dirienzo to appoint Brien Cartagena as the Alt. Open Burning Official -for disasters. The motion was seconded by Robert Lowe and carried unanimously.

Planning Opening

Barbara Henry reported that there are now two openings on the Planning Commission. As noted last month, Steve Zaleta has resigned. Additionally, Charles Raymond resigned due to scheduling conflicts. She noted that by Statute the Planning Commission replaces their own members. The members were thanked for their time volunteering on the Commission.

BUSINESS

Recreation Commission Park Proposal - Andy Engel

Andy Engel, Chairman of the Recreation Commission, reported that he has heard many requests for permanent bathrooms at Hurlburt Community Park on Apple Lane. He explained that a bathroom and kitchen could be built without the use of town funds by using volunteers and fundraising. He noted that this would be a long-term project. The major concern would be maintenance. He explained that the proposal would be to create a low-maintenance kitchen and bathroom with timed locks, constructed of cinderblocks for easy cleaning, surveillance cameras, and graffiti deterrent paint.

Barbara Henry agreed that many events at the park would benefit by this proposal. She explained that maintenance, vandalism and determining who would be responsible to oversee this building are concerns. It was estimated that the cost for supplies and cleaning would be \$3,000 to \$4,000 per year. It was suggested that the \$89 fee per month for each of the two port-o-jons at the park be put toward expenses. Additionally, an additional fee for the use of the pavilion could help cover costs. A deposit would be required with regard to the use of the kitchen. Also the proceeds from the tractor parade could be slated for the upkeep.

A possible location for the kitchen and bathroom was discussed. Mr. Engel explained that behind the pavilion was a suggested location. Barbara Henry explained that the concerns with that location would be the obstruction of the view during Pickin' & Fiddlin' and in the past tents have been set up for wedding or other events. The Selectmen were in agreement that this was a good idea and asked that the Recreation Commission return with a design to be reviewed.

Booth Free School 8-14 Referral from Planning

Barbara Henry read aloud the 8-24 Referral from the Planning Commission who determined that this project is in accordance with the Plan of Conservation and Development. The Commission commented that an architect should write the bid for the region, and an emphasis should be placed upon hiring local contractors. It was noted that these are band-aid repairs and disappointment was expressed that the town did not choose to go another route a couple years ago. However, it was agreed that the repairs are needed.

Russell Dirienzo stated for the record that if the town did go with the plan a couple years ago, the town would be in deep trouble right now because the enrollment is way down and a lot of debt would have been incurred. He does agree this is a band-aid approach, but it is the best plan they could come up with and it is better than doing nothing.

Baseball Field-8-24 Referral from Planning, Additional Comments

Barbara Henry noted that the 8-24 Referral from Planning for the baseball field was received last month; however, the Commission would like to add additional comments. Additional comments include; all plans need to be coordinated with the Roxbury Volunteer Fire Dept. and that the project will be funded entirely by donations.

Update on Judds Bridge Repair Project

Barbara Henry reported that work will start on this bridge. Notification has been made that the bridge will be closed to all traffic September 1st. It is expected that this project will be complete by October 15th, and hopefully no later than October 30th.

Update on Minor Bridge Repair Project

Barbara Henry agreed to contact Representative Arthur O'Neill to help expedite this project with the State. The Board discussed the great liability of this bridge and their concerns with people jumping from it into the water below in the summer season. Barbara Henry noted that the signs disallowing this activity have been removed from

the bridge. It was agreed that it was necessary to be vigilant in the efforts to deter people from jumping and a stronger police presence is necessary. Russell Dirienzo reported that it had been suggested that the ticket fine be raised from \$90 to \$125. Barbara Henry stated she thought it wasn't allowed by statute but would check on it.

Tribute to Mrs. Diebold

Barbara Henry reminded the Board of the tree that was planted in honor of Mrs. Diebold at the Library when she turned 100 years old. She explained that Mrs. Diebold was a tremendous benefactor of this town and she feels the town should do something else in her memory. She noted that the Garden Club is planting a pink Dogwood tree in her memory and considering a memorial garden. Barbara Henry explained that Upper County Road runs along the Diebold Farm. She suggested that the Town rename Upper County Road to Dorothy Diebold Way. She has discussed it with Dudley Diebold, her son, and he thought it was a nice idea

Motion by Russell Dirienzo to rename Upper County Road to Dorothy Diebold Way. The motion was seconded by Robert Lowe and carried unanimously.

Open Road - Chalybes Road West

Barbara Henry reported that the middle section of this road is not passable; however, a lot on this road is to be purchased with the contingency that the road is opened so the owner can build a driveway to access his property. Russell Dirienzo recalled this as an abandoned road and suggested that this be looked into. Once it is confirmed that this road has not been abandoned, the Board agreed that the road should be opened.

WeRecycle Contract

Barbara Henry reported that as of September 1st there will be a bin at the Transfer Station from WeRecycle so residents can dispose of their electronics year round at no charge. The service will be at no cost to the town for three years.

Russell Dirienzo made a motion to allow Barbara Henry to sign the contract on behalf of the Town with WeRecycle. The motion was seconded by Robert Lowe.

Discussion: Barbara Henry noted that there will be a charge for the disposal of light bulbs; however, it will be an insignificant amount. The motion carried unanimously.

Hazardous Waste Collection Day

Barbara Henry reported that Roxbury-Bridgewater Hazardous Waste Collection day is August 28th at the Bridgewater Town Garage. Household hazardous waste will continue to be collected at this event, however, this will be the last time electronics are collected at this event because they will be collected year round at the Transfer Station.

Proposed Cell Tower Transylvania Road Update

Barbara Henry noted that there was nothing new to report and would take this off the agenda until it becomes current again.

Russell Dirienzo made a motion to add the review of the July Fire Marshal's Report to the agenda. The motion was seconded by Robert Lowe and carried unanimously.

Fire Marshal's Report - June & July

Barbara Henry reviewed the Fire Marshal's reports for June and July.

OTHER BUSINESS

Barbara Henry reported that she was asked to join a group of State Police and Selectmen to study the possibility of Resident State Trooper regionalizing. She will be participating in this analysis.

Motion by Russell Dirienzo to add to the agenda discussion regarding underground storage tanks. The motion was seconded by Robert Lowe and carried unanimously.

Underground Storage Tanks

Russell Dirienzo explained that a permit to remove underground storage tanks is not required in Roxbury. However, most towns do require a permit, which certifies that there were no leaks in the tank. He suggested that Roxbury begin this practice, which should be administered by the Building Official.

Motion by Russell Dirienzo to instruct the Building Official to devise a procedure for a permit to remove any underground storage tanks in Roxbury. The procedure should include the Building Official's inspection and certification that the tank did not leak when it was removed. The motion was seconded by Robert Lowe and carried unanimously.

It was agreed that this should be effective September 1, 2010 and the fee for the permit should be \$20. Barbara Henry agreed to confirm that this fee does not need to go to Town Meeting for approval.

ADJOURNMENT

Motion by Russell Dirienzo to adjourn at 8:20 PM. The motion was seconded by Robert Lowe and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

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TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN SPECIAL MEETING AUGUST 31, 2010

MINUTES

CALL TO ORDER

The meeting was called to order at 9:30 AM by R. Dirienzo not the posted 7:30 AM time due to a business emergency.
Present: Russell Dirienzo and Robert Lowe, Selectmen
First Selectman, Barbara Henry was not present.

BUSINESS

Review Senior Center Painting Bids

The bids were reviewed and there was discussion about the concern in changing contractors between the restoration to the painting when there was \$1,000 separating the two bidders.

Motion by R. Dirienzo, second by R. Lowe to award the painting contract to the lowest bidder, Moker Services as long as bidder inspect the building prior to painting and notifies the town that he accepts the building as prepped. If there are issues, he has to let us know prior to painting. And he needs to warranty his work. Motion carried.

ADJOURNMENT

Motion by R. Dirienzo, second by R. Lowe to adjourn at 10:00 AM Motion carried.

Respectfully submitted,
Russell Dirienzo
Russell Dirienzo Acting Clerk

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09/01/2010



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING SEPTEMBER 7, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:32 PM.

Present: Barbara Henry, First Selectman; Russell Dirienzo and Robert Lowe, Selectmen.

Others Present: Todd Wheeler and Bill Hibbard from RVFD

Barbara Henry opened the meeting with a moment of silence for resident Joe O'Brien who passed away on August 31st at 96 years old. She expressed her appreciation for all the years he gave to this town as past Chief and member of the RVFD.

APPROVAL OF MINUTES

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held August 2, 2010. The motion was seconded by Robert Lowe and carried unanimously.

Motion by Russell Dirienzo to approve the minutes of the Special Meeting held August 31, 2010. The motion was seconded by Robert Lowe and carried unanimously. Barbara Henry abstained.

TAX REFUNDS

Motion by Russell Dirienzo to approve the tax refunds of:

- Cab East- \$74.68
- Cab East- \$58.86
- Financial Serv Veh - \$328.71
- Shelly D. Holroyd- \$45.04
- Barbara Miller- \$3.26
- NILT - \$19.73
- Nissan Infiniti LT - \$32.79
- Nissan Infiniti - \$19.16
- Holly Stark- \$14.61
- Stanley Szymanski - \$8.43
- VW Credit Leasing Inc. - \$18.12

The motion was seconded by Robert Lowe and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry opened the floor for communications from the public. There was none.

COMMISSIONS AND BOARDS APPOINTMENTS

Recreation Commission 3 year term - 7/1/2010 - 6/30/2013

Barbara Henry explained that at the August 2, 2010 BOS meeting this appointment was made for 4 years in error.

Motion by Russell Dirienzo to rescind the appointment of Michelle Cole to the

Recreation Commission - 4 year term - 7/1/2010 - 6/30/2014

Made in error at the August 2, 2010 BOS meeting. The motion was seconded by Robert Lowe and carried unanimously

Motion by Russell Dirienzo to appoint Michelle Cole to the Recreation Commission -3 year term -711/2010-6/30/2013. The motion was seconded by Robert Lowe and carried unanimously.

Lake Lillinonah Authority - 4 year term - Vacancy expiring 12/31/2012

Motion by Robert Lowe to table the appointment to the Lake Lillinonah Authority - 4 year term Vacancy expiring 12/31/2012. The motion was seconded and carried unanimously.

Northwestern Regional Mental Health Board

Motion by Robert Lowe to table the appointment to the Northwestern Regional Mental Health Board. The motion was seconded and carried unanimously.

Municipal Agent for Elderly Persons - vacancy expiring 12/31/2011

Motion by Russell Dirienzo to table the appointment of the Municipal Agent for Elderly Persons - vacancy expiring 12/31/2011. The motion was seconded by Robert Lowe and carried unanimously.

BUSINESS

RVFD - Old Fire Department Pumper

The Roxbury Volunteer Fire Department presented a proposal to take ownership of the 1974 Pumper Truck, which is currently owned by the Town and is in the process of being replaced with a new pumper. The Fire Department would like to purchase this truck from the Town. They explained that a lot of RVFD funds have been invested into the truck. The RVFD would like to use it as a parade truck and for "muster" fire drills. Their research found that the actual value of the truck for resale is between \$2,000 and \$5,000.

Robert Lowe noted that he is in support of this proposal. Barbara Henry explained that this is a Town asset that should go before the BOF for their approval. She stated that the truck would no longer be a budget line item or insured by the Town if this is approved. It was also confirmed that a grant will furnish most of the equipment on the new truck along with RVFD funds.

Russell Dirienzo suggested that the Town donate the truck to the Fire Department in gratitude for all they do for the Town.

Motion by Russell Dirienzo to support the transfer of the ownership of the Pumper Truck to the Fire Department at a cost determined by the BOF. The BOS recommends that this be a donation. The motion was seconded by Robert Lowe and carried unanimously.

Robert Lowe suggested that the BOF be made aware that the Town is not looking to make a profit from this truck. If it is determined that a donation will not be feasible, then the price of \$2,000 is suggested. Barbara Henry will let the BOF know for their meeting on 9/21/10.

The Fire Department agreed to send representative to the 9/21/10 BOF meeting to be available for questions. UST's and Policy from BOS Meeting of August

Barbara Henry reminded the Board that during the 8/2/10 BOS meeting a motion was passed to develop a policy regarding the removal of underground storage tanks and needs to be rescinded. Russell Dirienzo confirmed that the Building Official explained that the State Board of Building Officials strongly suggests no regulation by the towns regarding UST's due to liability concerns.

Russell Dirienzo made a motion to rescind the motion of the 8/2/10 regarding a policy for UST's based upon his conversation with the Town Building Official. The motion was seconded by Robert Lowe and carried unanimously.

Wellers Bridge Scour Critical Report

Barbara Henry reported that it has been found that the middle pier of the bridge has significant scour and needs to be addressed. She reviewed the proposed project to address this problem. The plan was brought before the IWC at their August meeting and a decision is expected at their next meeting.

Update on Judds Bridge Repair Project

Barbara Henry reported that this project is on schedule. The cross beams are expected to be available Friday. When work commences on the cross beams the bridge will be closed. She noted that alternate routes have been devised.

Award HDC Printing Book

Barbara Henry reported that the HOC recommends that the bid for printing the HDC book be awarded to RR Donnelley of Hartford in the amount of \$16,137.

Russell Dirienzo made a motion to award the bid for the printing of the HDC book to RR Donnelley based upon the recommendation of the HOC. The motion was seconded by Robert Lowe and carried unanimously.

Petition for Alcohol Vote

Barbara Henry reported that a petition was received requesting the alcohol question to be on the November ballot. An informational meeting will be held in October with both the Town

Attorney and the Zoning Commission present. Barbara Henry will set that up.

Director Social Services/Municipal Agent for Elderly Persons

Barbara Henry explained that this position was previously a 3-day a week position; however, in conversation with the interim Social Services/Municipal Agent she is suggesting reducing it to one day a week. They have been doing this in the interim and it is working. The position will be advertised for a permanent person. The Board agreed.

Tribute to Mrs. Diebold Update - Dorothy Diebold Lane

Barbara Henry reported that it has been brought to her attention that there are no roads in town designated as a "Way". Therefore, the original proposal of Dorothy Diebold Way has been changed to Dorothy Diebold Lane. The signs have been ordered.

Pension -Approve Resolution - Amending Summary Plan Document

Barbara Henry reminded the Board that employees who work less than 35 hours per week are excluded from the pension with the Town Clerk being the only exception. She explained that the Summary Plan Document needs to reflect this policy. The Board signed a resolution approving the amendment of the Summary Plan Document stating that employees who work less than 35 hours are excluded from the pension plan.

Volunteer Recognition Picnic

Barbara Henry reported that all the "Friends" groups will be recognized this year at the Volunteer Recognition Picnic on September 12th at the park. Observance of the 9th Anniversary of September 11 - Patriot's Day, Barbara Henry noted that Patriot Day will be observed with the tolling of the bells and that the Board will ask for a moment of silence at 10:10 a.m. as well as ask residents to do a good deed that day in memory of those who lost their lives. The Board agreed.

CRRA Tier 1 & 2

Barbara Henry explained that a choice between Tier 1 and Tier 2 of the CRRA Municipal Service Agreements must be made. She recommends Tier 1, which requires that the Town's hauler bring all their garbage to CRRA. By complying, the Town will get the best fees. Barbara Henry noted that an ordinance can be made to this effect. She added that the Town will also get paid for recycling.

Motion by Russell Dirienzo to choose Tier 1 of the CRRA Municipal Service Agreement. The motion was seconded by Robert Lowe and carried unanimously.

Elementary School Leases

Barbara Henry noted that in the last draft it was proposed to budget for maintenance repairs of the Elementary Schools in the Reserve for Capital. She explained that she disagrees with this because funds will be needed for ongoing repairs that may not be capital in nature. She has requested that this be changed.

Town Web Site

Barbara Henry reported that the town website www.roxburycct.com has been updated and has a new look. She explained that there are a lot of new possibilities with this new site.

Request for "No Thru Trucks" Apple Lane

Barbara Henry reported that Ed Tierney had requested a "No Thru Trucks" sign be posted on Apple Lane (east). He feels that there have been a large amount of trucks on the road.

Russell Dirienzo commented that the signs usually do not work. Robert Lowe reported that he lives in the area and there has been quite a bit of traffic short term when the roads were being resurfaced but not usually.

The BOS agreed to acknowledge the request and further discuss the issue with the Trooper.

Chalybes Road West

Barbara Henry reported that a permit to build a house on Chalybes Road West has been issued. It is on the section of road that is not opened. She visited the site with Brian Neff. She requested a drainage proposal for the road and its estimated cost from Mr. Neff. She noted that this will be an expensive project and confirmed that she has made it clear that the entire road will not be opened, only to the driveway.

Proposed Cell Tower Transylvania Road Update

Barbara Henry noted that she has nothing new to report regarding this proposal.

Fire Marshal's Report - August

Barbara Henry reviewed the Fire Marshal's Report for August and noted that there were 7 calls. She expressed her gratitude to the four other towns who responded to a structure fire in Roxbury.

OTHER BUSINESS

Motion by Russell Dirienzo to add to the agenda WeRecycle! and Senior Center Painting. The motion was seconded by Robert Lowe and carried unanimously.

Barbara Henry requested two items be added to the agenda. Motion by Russell Dirienzo to add WeRecycle! and Senior Center Painting to the agenda. The motion was seconded by Robert Lowe and carried unanimously.

WeRecycle!

Barbara Henry reported that WeRecycle will be rescheduled to the end of this week or early next week for a dumpster for E-recycling.

Russell Dirienzo reminded the Board that the Transfer Station permit expires 10/10/10.

Senior Center Painting

Barbara Henry reported that the BOF has met and has moved the necessary funds to now be available to complete this project and the BOF Chairman has requested that the BOS re-award the bid.

Motion by Russell Dirienzo to ratify the previous award of the Senior Center Painting bid to Moker Services. The motion was seconded by Robert Lowe and carried unanimously. Barbara Henry abstained.

ADJOURNMENT

Motion by Russell Dirienzo to adjourn at 8:15 PM. The motion was seconded by Robert Lowe and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING OCTOBER 4, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 PM.

Present: Barbara Henry, First Selectman; Russell Dirienzo and Robert Lowe, Selectmen.

Others Present: Ed Tierney, Steve Jordan, Jack and Lisa Huber, members of the public, Tammy McVey-Camilleri of Voices and Jack Coraggio of Litchfield County Times.

Barbara Henry opened the meeting with a moment of silence for Christine Giordano, who passed away one week ago. Christine was not only a wonderful employee but a friend to those she worked with. She was employed over 15 years and worked as clerk for several of the Boards and Commissions including the Board of Selectmen. She passed after a long battle with kidney disease. Barbara Henry thanked Christine for all her years of service.

APPROVAL OF MINUTES

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held September 7, 2010. The motion was seconded by Robert Lowe and carried unanimously.

TAX REFUNDS

Motion by Russell Dirienzo to approve the tax refunds of:

- Toyota Motor Credit Corp- \$195.43
- Henry or Mary Duncan- \$130.81
- Cab East- \$130.71
- DCFS Trust- \$24.29
- Timepayment Corp - \$6.84

The motion was seconded by Robert Lowe and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry opened the floor for communications from the public. Ed Tierney came forward regarding his request to have Apple Lane East closed to thru trucking, which was denied by the BOS a month earlier. He read aloud a letter he received from Barbara Henry regarding this matter.

Mr. Tierney explained that the road is being used as a shortcut for trucks such as 14 wheelers carrying gravel. These trucks should be using the State road. Mr. Tierney explained that this excessive truck traffic is not due to the work on Squire Road since it has been ongoing after the work was completed. He noted that the lower half of Apple Lane does not experience this traffic because Squire Road has the "No Thru Traffic" signs.

Mr. Tierney apologized for not being present at the last meeting. He asked the Board to consider the abuse to the road due to this traffic. He requested that the Board reconsider their decision and questioned whether the Trooper has been present to witness the traffic.

Barbara Henry reported that the Trooper was instructed to patrol Apple Lane and he did not witness this activity. She explained that she will ask the Trooper to spend more time on the Road and to call Mr. Tierney to discuss the issues he has been experiencing.

Russell Dirienzo explained that the "No Thru Truck" signs are difficult to enforce and the Town only has one State Trooper.

COMMISSIONS AND BOARDS APPOINTMENTS

Lake Lillinonah Authority - 4 year term Vacancy expiring 12/31/2012

Motion by Russell Dirienzo to table the appointment to the Lake Lillinonah Authority - 4 year term Vacancy expiring 12/31/2012. The motion was seconded by Robert Lowe and carried unanimously.

Northwestern Regional Mental Health Board

Motion by Robert Lowe to table the appointment to the Northwestern Regional Mental Health Board. The motion was seconded by Russell Dirienzo and carried unanimously.

Municipal Agent for Elderly Persons - vacancy expiring 12/31/2011

Motion by Robert Lowe to table the appointment of the Municipal Agent for Elderly Persons- vacancy expiring 12/31/2011. The motion was seconded by Russell Dirienzo and carried unanimously.

BUSINESS

Christine Giordano

Barbara Henry explained that although Christine Giordano was a Bridgewater resident, she felt like a Roxbury resident to this Town. Barbara Henry proposed that she order a brick in memory of Christine in the Library's Commemorative Walkway from the Town.

Motion by Russell Dirienzo to order a brick in the Library's Commemorative Walkway for Christine Giordano. The motion was seconded by Robert Lowe and carried unanimously.

Barbara Henry noted that Christine was an avid gardener and the ladies in the Land Use Office would like to plant something in her memory on Town Hall property.

Proposed Cal Ripken Field - Update

Barbara Henry read aloud an e-mail from Wendy Walker of the Historic District Commission noting their concern with the visual impact of the proposed field. The Commission requests that an application for a Certificate of Appropriateness be submitted as it is seen from a road or way as defined in their regulations.

Barbara Henry explained that the ZEO defined "way" as a public road; therefore, the field is not within the Historic District Commission's jurisdiction because the visual impact from the "way" of concern is the Town Hall driveway. Jack and Lisa Huber came forward as neighboring property owners. They explained that they are not happy with the trees that are being removed and asked that work be stopped. Photos of Bridgewater's ball field were reviewed.

Mrs. Huber voiced her concerns that the fields are not being planned thoughtfully. Barbara Henry explained that Hurlburt Community Park was planned and she feels it is a beautiful park; however, the times are changing and needs are expanding. Mrs. Huber explained that the Town should be able to grow in its investment and this field cannot grow. The group discussed the future demographics of the Town. It was noted that baseball has been a popular sport at Shepaug for many years. Barbara Henry explained that she believes that the Town should support extracurricular activities for the children and provide what they need to keep them active and engaged.

Mr. Huber explained that his property is the cornerstone of the Historic District and this is the tipping point with regard to the expansions in the area Barbara Henry explained that the area is currently a field, has been for 40 years and now improvements are required. It will remain a ball field after the improvements. Steve Jordan noted that the existing backstop is too low and a hazard to the children playing ball.

Mr. Jordan explained that they took great care in researching and finding fencing that would fit with the area He noted that there has been a huge turnout for kids 12 and under wanting to play baseball. Work has been stopped; however, sod has to be planted soon or there will be no field for the kids next year.

Mr. Huber noted that Section 7.8.8 of the Zoning Regulations require screening. Barbara Henry explained that this is not the Zoning Commission; however, this proposal did go before the Zoning Commission and all requirements would be followed.

Russell Dirienzo stated that he understands the Huber's plight; however, this is what the community needs. There is not much for kids to do in this area He explained that they can do this field while respecting the Huber's needs; however, all of their needs will not be met.

Robert Lowe noted that there is an urgency to install the sod in the infield. Another meeting can be scheduled regarding the plans for Hurlburt Park.

Motion by Robert Lowe to install sod, irrigation and a backstop in the field behind Town Hall. The motion was seconded by Russell Dirienzo and carried unanimously.

Barbara Henry explained that there will be more discussion regarding this matter. A meeting will be scheduled within the next two weeks to see if a Cal Ripken Field and soccer field can fit at Hurlburt Park.

Alcohol Referendum & Informational Meeting

Barbara Henry reported that the Town Attorney, Zoning Commission and a representative from the Health Department will be present for the informational meeting regarding the Alcohol Referendum on October 20, 2010.

STEAP Grants Awards - Town Meeting to Approve

Motion by Russell Dirienzo to schedule Town Meeting for 10/20/10 at 7 p.m. prior to the Informational Meeting to approve the STEAP Grant Awards. The motion was seconded by Robert Lowe and carried unanimously.

Wellers Bridge Scour Critical Report

Barbara Henry reported that Milone and MacBroom will have the plans for Weller's Bridge by Friday. She explained that she may ask the IWC to hold a Special Meeting to approve the application.

Update on Judds Bridge Repair Project

Barbara Henry read aloud the following Resolution for State Project No. 119-119, Federal Aid Project No. 6119 9002): Resolved, that Barbara M. Henry, First Selectman, be, and hereby is, authorized to sign the Supplemental Agreement entitled:

"First Supplemental Agreement Between the State of Connecticut and Town of Roxbury for the Construction, Inspection and Maintenance of Rehabilitation of the Judds Bridge Road Bridge (Bridge No. 05511) over the Shepaug River utilizing Federal funds under the American Recovery and Reinvestment Act of 2009 Public Law 111-5 (hereinafter "Act")."

Adopted by the Board of Selectman of the Town of Roxbury, Connecticut this 4th day of October 2010.

Motion by Russell Dirienzo to adopt aforementioned Resolution for Judds Bridge Repair Project. The motion was seconded by Robert Lowe and carried unanimously.

8-24 Referral- Booth Free School Lease

Barbara Henry explained that she would like to send an 8-24 Referral to the Planning Commission so they can comment on the Booth Free School lease once it is finally approved.

Motion by Russell Dirienzo to send an 8-24 Referral to the Planning Commission regarding the Booth Free School lease. The motion was seconded by Robert Lowe and carried unanimously.

It was agreed that the lease would also be on the agenda for the Town Meeting of 10/20/10.

Minor Bridge Repair Update

Barbara Henry reported that she does not have an update regarding the Minor Bridge Repair. She agreed to follow up with Representative Arthur O'Neill.

Tribute to Mrs. Diebold Update-Dorothy Diebold Lane 8-24

Barbara Henry reported that the Planning Commission has the authority over the names of the roads in town.

Motion by Russell Dirienzo to send an 8-24 Referral to the Planning Commission regarding the change of the name of Upper County Road to Dorothy Diebold Lane. The motion was seconded by Robert Lowe and carried unanimously.

"Roxbury Pride-Capture It!" Initiative

Russell Dirienzo proposed that as part of the Roxbury Pride initiative the BOS ask people to write in about a neighbor or volunteer who has done something nice. He explained that these letters are something positive that could be published in the newsletter.

Barbara Henry noted that 32 people were recognized and thanked "for being a Friend" this year at the Volunteer Recognition Picnic. Robert Lowe noted his concern that if there become too many recognitions, it may lose its effect. Barbara Henry explained that it's difficult when recognizing a group or organization.

Russell Dirienzo explained that Roxbury is a great Town and this is a positive idea for the Roxbury Pride initiative.

Elementary School Leases

Barbara Henry reported that the leases are almost complete -again. She still has a couple of issues including the \$100,000 budgeted for Capital Repairs, which should be corrected to be for ongoing repairs. She is confident they will meet an understanding on this.

Senior Center Restoration and Painting Project Update

Barbara Henry reported that the Senior Center Painting Project is coming to an end. It was noted that the building looks good.

Proposed Cell Tower Transylvania Road Update

Barbara Henry noted that there is nothing to report regarding the proposed cell tower on Transylvania Road. The Board agreed that this item should be removed from the agenda.

Fire Marshal's Report - September

Barbara Henry reported that she has not received the Fire Marshal's Report for September.

Motion by Robert Lowe to table the review of the Fire Marshal's Report for September. The motion was seconded by Russell Dirienzo and carried unanimously.

Emergency Services - & Thank You to Surrounding Towns

Barbara Henry reported that Roxbury has had two structure fires both in the early morning hours and within a month's time. She is thankful for the excellent response from the RVFD and RAA, and the mutual aid from surrounding towns. She noted that she is sending out thank you notes to the towns that responded.

OTHER BUSINESS

Motion by Russell Dirienzo to add to the agenda the Bam Book, Seth Warner Ceremony, thank you to Recreation Commission, WeRecycle! and volunteer recognition. The motion was seconded by Robert Lowe and carried unanimously.

Barn Book - Historic Commission

Barbara Henry reported that she has seen the pre-print draft of this book and it is incredible. She noted that the book will be on sale for the holidays. Additionally, there will be an opening and art show at the Library in celebration of the book. She noted that everyone should own it.

Colonel Seth Warner

Barbara Henry reported that a remembrance and rededication ceremony in honor of Colonel Seth Warner will be held on the Green on Saturday, October 16th at 10:30 a.m. presented by the Sons of the American Revolution. She and Tim Beard, Town Historian have been asked to speak.

WeRecycle!

Barbara Henry reported that an electronics recycling bin is now located at the transfer station and e-recycling will not take place as the Household Hazardous Waste Collection any more.

Recreation Commission

Barbara Henry wanted to publicly thank the Recreation Commission for the Tractor Parade. She noted the large number of people in attendance and that it was a great community outreach.

Volunteer Recognition Picnic

Barbara Henry explained that at the Volunteer Recognition Picnic she read off the names of the sons and daughters of the community who have volunteered for military service. She was impressed by the number of people from this small town who are making this tremendous sacrifice in serving our country. She reported that she asked those in attendance for a round of applause for the following service men and women:

- Capt. Douglas Baker, Marines
- Captain Katherine Baker, Marines
- Lance Cpl. Michael Dzamko, Marines
- Cpl. William Elwell II, Marine Reserves
- Lt. Col. James Hagen, Air Force National Guard Reserves
- Spc. Ryan Hays, Army Reserves
- Spc. Megan Henry, Army Reserves
- Spc. Josh Koerner, Army
- LT. JG Adam Nelson, Navy
- LT. JG Christopher Nelson, Navy
- 2nd Lt. Kevin Parzuchowski, Air Force
- Major John Preston Skutch, Marines.

The following are also serving in Iraq or Afghanistan:

- Lt. Col Matthew Roush, Air Force National Guard Reserves - flying supplies in and out of Afghanistan
- Lt. Col. Edward Nevin, Air Force- being redeployed to Iraq in October
- Pvt 1st Class Cody Rossiter, Marines - deployed to Afghanistan
- Sgt. David Murray, Army - serving in Iraq
- Lance Cpl Ewen DeWitt, Marines- serving in Afghanistan
- Lt. JG Stephen Rice, Navy - serving in Afghanistan

ADJOURNMENT

Motion by Russell Dirienzo to adjourn at 8:59 PM. The motion was seconded by Robert Lowe and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

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TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING NOVEMBER 1, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:31 PM.

Present: Barbara Henry, First Selectman; Russell Dirienzo and Robert Lowe, Selectmen. Others Present: Tammy McVey-Camilleri of Voices.

APPROVAL OF MINUTES

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held October 4, 2010. The motion was seconded by Robert Lowe and carried unanimously.

TAX REFUNDS

N/A

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry opened the floor for communications from the public and noted that there was not anyone present who wished to speak.

COMMISSIONS AND BOARDS APPOINTMENTS

Lake Lillinonah Authority - 4 year term Vacancy expiring 12/31/2012

Motion by Robert Lowe to table the appointment to the Lake Lillinonah Authority - 4 year term Vacancy expiring 12/31/2012. The motion was seconded by Russell Dirienzo and carried unanimously.

Northwestern Regional Mental Health Board

Motion by Robert Lowe to table the appointment to the Northwestern Regional Mental Health Board. The motion was seconded by Russell Dirienzo and carried unanimously.

Municipal Agent for Elderly Persons-vacancy expiring 12/31/2011

Motion by Robert Lowe to table the appointment of the Municipal Agent for Elderly Persons- vacancy expiring 12/31/2011. The motion was seconded by Russell Dirienzo and carried unanimously.

Special Constable RC92-1 year term 12/01/2010 - 11/30/2011

Motion by Russell Dirienzo to re-appoint Mo Clark as Special Constable RC92 - 1 year term 12/01/2010-11/30/2011. The motion was seconded by Robert Lowe and carried unanimously.

Municipal Historian 4 year term -12/01/2010 - 11/30/2014

Motion by Russell Dirienzo to re-appoint Timothy Beard as Municipal Historian 4 year term -12/01/2010 11/30/2014. The motion was seconded by Robert Lowe and carried unanimously.

Tree Warden -1 year term -12/01/2010 - 11/30/2011

Motion by Russell Dirienzo to re-appoint David Gardner as Tree Warden - 1 year term - 12/01/2010 - 11/30/2011. The motion was seconded by Robert Lowe and carried unanimously.

Asst. Tree Warden- 1 year - 12/01/2010 -11/30/2011

Motion by Russell Dirienzo to re-appoint Butch Finch as Asst. Tree Warden - 1 year-12/01/2010- 11/30/2011. The motion was seconded by Robert Lowe and carried unanimously.

BUSINESS

Barbara Henry acknowledged the unexpected passing of resident Jerry Allford and asked for a moment of silence in his honor. She remembered him as a very compassionate and giving person, especially involving the elderly and as one who did a lot for the Senior Center. Russell Dirienzo commented on how he was always very respectful of others.

Booth Free School Lease Signing

Barbara Henry reported that the Booth Free School Lease has been signed by all parties involved. The BOE can now move forward with the school repairs. Russell Dirienzo noted that the new BOE is doing a great job and thanked Greg Cava for his help with moving this along.

Booth Free Playground - Update

Barbara Henry reported that the Department of Economic and Community Development (DECO) is overseeing the STEAP Grant awarded for the playground. She noted that the BOE put the project out to bid; however, she has not heard back regarding the bids received. The Board agreed that the low bid should be taken for this project. Barbara Henry acknowledged all the wonderful thank you notes received from all the students at Booth Free School for the new playscape. Russell Dirienzo commented that Booth is a great school and this playscape was very much needed

Resolution for STEAP Grant for Playscape at Booth Free School

Barbara Henry read aloud the Certified Resolution of the Governing Body for the Department of Economic and Community Development with regard to the STEAP Grant received for the playscape.

Motion by Russell Dirienzo to adopt the Certified Resolution of the Governing Body for the Department of Economic and Community Development. The motion was seconded by Robert Lowe and carried unanimously.

Cal Ripken Field - Update

Barbara Henry reported that sod and pipe is being installed in the field behind Town Hall. The fencing will go out to bid. She explained that the soccer field will hopefully be done in the spring. Russell Dirienzo noted that Hurlburt Park is a beautiful park and there is a lot of fear of over developing it. He explained that he has no problem with the addition of bathrooms; however, he is concerned with creating too many fields. Barbara Henry agreed that they should be conscience of overcrowding and she added that it is important to be respectful of those who utilize the park for walking.

Barbara Henry reported that Town Attorney Gail McTaggart advised that the Historic District Commission does not have jurisdiction over the field behind Town Hall. She agreed with the ZEO that the parking lot behind the Town Hall is not a public way.

Award Fire House Engineering Bid

Barbara Henry reported that they received six bids for the fire house engineering, which ran between \$4,850 and \$36,900. Silver/Petrucci & Assoc. of Hamden submitted the low bid. She reviewed the bids with Fire Chief Brien Cartagena and Tim Ring and called Mr. Petrucci with their questions which were answered.

Russell Dirienzo made a motion to award the bid for the fire house engineering to Silver/ Petrucci & Assoc. The motion was seconded by Robert Lowe and carried unanimously.

Wellers Bridge Scour Critical Report

Barbara Henry explained that a Category 2 DEP permit is required for the Wellers Bridge Scour Critical Report. Although the wild and scenic designation was not determined for the river, the Army Corps of Engineers are using this designation. Russell Dirienzo mentioned that this could cost the Town \$20,000 to \$30,000 for the permit.

Russell Dirienzo suggested that Art O'Neill and Rob Kane are involved in this matter because the Army Corps of Engineers are overstepping their jurisdiction. He agreed to contact Representative O'Neill and Senator Kane to ask for their assistance in this matter.

Judds Bridge Repair Project

Barbara Henry distributed pictures of the status of the Judds Bridge repair project. She noted that the painters are behind schedule. The contractor, Schultz, is responsible to oversee their progress and is working to get them back on schedule.

Veterans Honor Roll of Heroes / Veteran's Day Reception

Barbara Henry reported that the Council on Aging and the Friends of the Senior Center are hosting a Veterans Day reception at the Senior Center on November 11th.

Barbara Henry explained that she received information from the Governor's office regarding the effort to build a State Veterans Memorial. There is a fundraising drive that gives residents the opportunity to donate \$1 to enroll the name of a veteran or current service member in the "Honor Roll of Heroes" at the future memorial. She suggested that the Town submit Jerry Allford's name (he was an army veteran) as well as the following names of the sons and daughters of the community who have volunteered for military service, which were read at the

Volunteer Recognition Picnic

Capt. Douglas Baker, Marines; Captain Katherine Baker, Marines; Lance Cpl. Michael Dzamko, Marines; Cpl. William Elwell, Marine Reserves; Lt. Col. James Hagen, Air Force National Guard Reserves; Spc. Ryan Hays, Army Reserves; Spc. Megan Henry, Army Reserves; Spc. Josh Koerner, Army; Lt. JG Adam Nelson, Navy; Lt. JG Christopher Nelson, Navy; 2nd Lt. Kevin Parzuchowski, Air Force; Major John Preston Skutch, Marines; Lt. Col. Matthew Roush, Air Force National Guard Reserves; Lt. Col. Edward Nevin, Air Force; Pvt 1st Class Cody Rossiter, Marines; Sgt. David Murray, Army; Lance Cpl Ewen DeWitt, Marines; Lt. JG Stephen Rice, Navy.
Robert Lowe and Russell Dirienzo expressed their support for this idea

Minor Bridge Repair Status

Barbara Henry reported that she did touch base with someone at the DOT and made them aware that she would like this project to go out to bid in December.

Request from Donna Alex

Barbara Henry explained that Donna Alex who works in the Region 12 School System is requesting the Town's support for a doctor who helped her son with cancer and is also helping another young person in our community with this disease. She would like to do a town-wide appeal and is requesting that the Town pay the postage for the bulk mailing.

Russell Dirienzo made a motion to approve the request of Donna Alex to pay the postage for a town-wide mailing for an appeal letter to help fund the research of Yale University School of Medicine's, Dr. Jubinsky's involving osteosarcoma, a pediatric cancer. The motion was seconded by Robert Lowe and carried unanimously.

Senior Center BOD

Barbara Henry made a motion to table the discussion regarding the Senior Center BOD.

The motion was seconded by Robert Lowe and carried unanimously.

Fire Marshal's Report - September

Russell Dirienzo made a motion to add the Fire Marshal's report for October to the agenda. The motion was seconded by Robert Lowe and carried unanimously.

Barbara Henry reviewed the September and October Fire Marshal's Reports with the Board noting that it has been a busy couple of months for our emergency services.

Russell Dirienzo made a motion to accept the September and October Fire Marshal's Reports. The motion was seconded by Robert Lowe and carried unanimously.

Emergency Services & Thank You to Surrounding Towns

Barbara Henry noted that there have been three structure fires within the last couple of months. She complimented the Town's emergency services as well as the emergency services of the surrounding towns that came to Roxbury's aid. She reported that she sent thank you letters to the Selectmen of the towns who assisted.

OTHER BUSINESS

Barbara Henry reported the following information

- The cell tower at the end of Garnet Rd., in Southbury, was approved
- A Wonderful ceremony in remembrance of Seth Warner was held October 16th at the monument on the Green. The Governor sent a proclamation
- CL&P ran power to the wire crossing the Green. In doing so, the power was shut down on Saturday down South Street which when turned on caused a surge to the library; thereby, damaging the computers, phone, ext. The insurance company and CL&P have been called and every effort to correct will be taken.

ADJOURNMENT

Motion by Russell Dirienzo to adjourn at 8:05 PM. The motion was seconded by Robert Lowe and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN SPECIAL MEETING NOVEMBER 8, 2010

MINUTES

CALL TO ORDER

Meeting was called to order at 8:00 PM by Barbara Henry, First Selectman

Also present: Robert Lowe & Russell Dirienzo, Selectmen; Stephen Foreman, Marcella McVey and Pamela Southworth, Senior Center BOD

BUSINESS

Senior Center Board of Directors

Discussion centered on the future of the Senior Center Board of Directors and their role up to this point. B. Henry thanked the members present for giving her the opportunity to express what she wished had taken place before receiving resignations from the BOD. She noted her vision for the Center really was not much different from theirs, but perhaps that hers might be a little more encompassing. She respects the opinions of the BOD and feels she could voice her opinions also. The BOS commended the BOD for the role they've played thus far in setting up the bylaws, various policies and rules and regulations for the Senior Center. They assured them that the policies they have set will remain in place if and until the BOD decides to change them. All agreed that better communication will always be a benefit moving forward. R. Dirienzo thanked them all for their service and hoped they'd reconsider staying on the BOD.

Motion by R. Dirienzo to regretfully accept the resignations of David DeWitt and Toni-Ann Mellace Murray, second by R. Lowe. Motion carried.

Private Duty Pay

B. Henry explained that the Town Constable has requested that private duty pay for corporate jobs be increased. Discussion followed.

Motion by R. Dirienzo to decline the request of the Town Constable, stating the economic times do not warrant it. Second by R. Lowe. Motion carried.

Executive Session - Planning/ZBA Administrator & Municipal Agent Positions

Motion by R. Dirienzo to go into Executive Session at 7:45 PM, Second by R. Lowe. Motion carried.

Motion by R. Dirienzo to exit Executive Session at 8:05 PM, second by R. Lowe. Motion carried.

ADJOURNMENT

Motion by R. Lowe to adjourn at 8:05 PM, second by R. Dirienzo. Motion carried.

Respectfully submitted,

Barbara Henry

Barbara Henry, Acting Clerk

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen

11/08/2010



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING DECEMBER 6, 2010

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 PM.

Present: Barbara Henry, First Selectman; Russell Dirienzo and Robert Lowe, Selectmen. Others Present: Tammy McVey-Camilleri of Voices and Jack Coraggio of Litchfield County Times.

APPROVAL OF MINUTES

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held November 1, 2010 and the Special Meeting held November 8, 2010. The motion was seconded by Robert Lowe and carried unanimously.

TAX REFUNDS

Motion by Russell Dirienzo to approved the following tax refunds:

- DCFS Trust- \$75.30
- Regina Geyer - \$22.36
- Catherine Racz- \$29.58
- VW Credit Leasing Ltd. - \$110.58
- VW Credit Leasing Ltd. - \$22.64
- VW Credit Leasing Ltd. - \$289.45
- VW Credit Leasing Ltd. - \$144.44
- VW Credit Leasing Ltd. - \$22.64

The motion was seconded by Robert Lowe and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry opened the floor for communications from the public and noted that there was not anyone present who wished to speak.

COMMISSIONS AND BOARDS APPOINTMENTS

Lake Lillinonah Authority - 4 year term Vacancy expiring 12/31/2012

Motion by Robert Lowe to table the appointment to the Lake Lillinonah Authority - 4 year term Vacancy expiring 12/31/2012. The motion was seconded by Russell Dirienzo and carried unanimously.

Northwestern Regional Mental Health Board

Motion by Robert Lowe to table the appointment to the Northwestern Regional Mental Health Board. The motion was seconded by Russell Dirienzo and carried unanimously.

Municipal Agent for Elderly Persons - vacancy expiring 12/31/2011

Motion by Robert Lowe to table the appointment of the Municipal Agent for Elderly Persons - vacancy expiring 12/31/2011. The motion was seconded by Russell Dirienzo and carried unanimously.

Council on Aging - 4 year term 01/01/2011 - 12/31/2014

Motion by Russell Dirienzo to reappoint Jeannine Green to the Council on Aging-4 year term 01/01/2011 - 12/31/2014. The motion was seconded by Robert Lowe and carried unanimously.

Council on Aging - 4 year term 01/01/2011 - 12/31/2014

Motion by Russell Dirienzo to reappoint Colby Kalisher to the Council on Aging- 4 year term 01/01/2011-12/31/2014. The motion was seconded by Robert Lowe and carried unanimously.

Historic District Commission - 4 year term - 01/01/2011 - 12/31/2014

Motion by Russell Dirienzo to reappoint Georgette Miller to the Historic District Commission-4 year term - 01/01/2011 -12/31/2014. The motion was seconded by Robert Lowe and carried unanimously.

Historic District Commission, Alt. - 4 year term 01/01/2011 - 12/31/2014

Motion by Russell Dirienzo to reappoint Richard Stevenson to the Historic District Commission-4 year term- 01/01/2011 -12/31/2014. The motion was seconded by Robert Lowe and carried unanimously.

Zoning Commission - 4 year term - 01/01/2011-12/31/2014

Motion by Russell Dirienzo to reappoint James Conway to the Zoning Commission-4 year term - 01/01/2011 - 12/31/2014. The motion was seconded by Robert Lowe and carried unanimously.

Zoning Commission - 4 year term - 01/01/2011 - 12/31/2014

Motion by Russell Dirienzo to reappoint Mary Elizabeth Peck to the Zoning Commission -4 year term - 01/01/2011 - 12/31/2014. The motion was seconded by Robert Lowe and carried unanimously.

Zoning Commission, Alt - 4 year term - 01/01/11 - 12/31/2014

Motion by Russell Dirienzo to reappoint Stewart Kellerman to the Zoning Commission, Alt - 4 year term- 01/01/2011 -12/31/2014. The motion was seconded by Robert Lowe and carried unanimously.

Zoning Commission, Alt. - 4 year term - 01/01/11 - 12/31/2014

Motion by Russell Dirienzo to reappoint William Weed to the Zoning Commission, Alt -4 year term - 01/01/2011- 12/31/2014. The motion was seconded by Robert Lowe and carried unanimously.

Barbara Henry read aloud the resignation of Marcella McVey from the Senior Center Board of Directors. She commented that this is unfortunate and that Marcella McVey was a valuable, contributing Board Member.

Barbara Henry explained that there are not enough members to have a quorum at their meetings at this time. She noted that there are two people interested in becoming Board Members. The BOS agreed that the Senior Center BOD should continue their work, once new members are appointed.

Motion by Russell Dirienzo to regretfully accept the resignation of Marcella McVey from the Senior Center Board of Directors. The motion was seconded by Robert Lowe and carried unanimously.

Senior Center Board of Director

Motion by Robert Lowe to table the appointment of the Senior Center Board of Director. The motion was seconded by Russell Dirienzo and carried unanimously.

Senior Center Board of Director

Motion by Robert Lowe to table the appointment of the Senior Center Board of Director. The motion was seconded by Russell Dirienzo and carried unanimously.

Senior Center Board of Director

Motion by Robert Lowe to table the appointment of the Senior Center Board of Director. The motion was seconded by Russell Dirienzo and carried unanimously.

BUSINESS

Booth Free Playground - Update

Barbara Henry reported that the playground for Booth Free School has been ordered and it should be assembled before Christmas.

Cal Ripken Field- Update & Award Fence Bid

Barbara Henry reported that the contract has been signed and the fence went out to bid. Silvestri Fencing came in with the low the bid of \$37,775. She noted that Silvestri Fencing is a reputable company and came out to the site prior to bidding.

Motion by Russell Dirienzo to award Silvestri Fencing the bid for the Cal Ripken field fencing in the amount of \$37,775. The motion was seconded by Robert Lowe and carried unanimously.

Judds Bridge Repair Project

Barbara Henry reported that this project should have been completed at this time; however, a rusted beam was found which needs to be replaced before the bridge is reassembled. If all goes well, the bridge should be reopened around December 17th.

Resolution-Judds Bridge ARRA Share of Federal Funding Supplement

Barbara Henry presented the following Resolution:

Resolved, that Barbara M. Henry, First Selectman, be, and hereby is, authorized to sign the Supplemental Agreement entitled:

"First Supplemental Agreement Between the State of Connecticut and Town of Roxbury for Construction, Inspection and Maintenance of the Rehabilitation of the Judds Bridge Road Bridge (Bridge No. 05511) over the Shepaug River utilizing Federal funds under the American Recovery and Reinvestment Act of 2009 Public Law 111-5 (hereinafter "act")."

Motion by Russell Dirienzo to accept the Resolution - Judds Bridge ARRA Share of Federal Funding Supplement. The motion was seconded by Robert Lowe and carried unanimously.

Resolution -Judds Bridge Federal Local Bridge Funding Supplement

Resolved, that Barbara M. Henry, First Selectman, be, and hereby is, authorized to sign the Supplemental Agreement entitled:

"First Supplemental Agreement Between the State of Connecticut and Town of Roxbury for the Construction, Inspection and Maintenance Required in Conjunction with the Rehabilitation of the Judds Bridge Road Bridge (Bridge No. 05511) over the Shepaug River utilizing Federal Funds."

Motion by Russell Dirienzo to accept the Resolution-Judds Bridge Federal Local Bridge Funding Supplement. The motion was seconded by Robert Lowe and carried unanimously.

Wellers Bridge Scour Critical Report

Barbara Henry reported that it was confirmed the wild and scenic designation was not determined for the river. The Army Corps of Engineers have given their approval for Milone and MacBroom to move forward with the specs and plans to finish this project.

Barbara Henry reviewed an addendum to the contract with Milone and MacBroom for the bid package in the amount of \$5,000. Russell Dirienzo agreed that this was a fair price for the additional work. The BOS agreed that Barbara Henry should either bring this to the BOF for funding from LoCIP or use Town Aid Road funds.

Motion by Robert Lowe to award the addendum to original contract for the bid package for Wellers Bridge scour repair project in the amount of \$5,000 to Milone and MacBroom. The motion was seconded by Russell Dirienzo and carried unanimously.

POCD 2010 Amendments - BOS Tasks

Barbara Henry distributed the POCD 2010 Amendments and reviewed the prime tasks for the BOS. It was noted that among the prime tasks are land acquisition, the support of the Conservation Commission and PA490. Barbara

Henry reported that the BOS already brought a resolution on PA490 to Town Meeting, which was approved. It was agreed that the Conservation Commission should come forward with their needs for support so that they can be considered by the BOS in the next fiscal year budget. It was noted that most of the tasks within the POCD 2010 Amendments have been addressed by the BOS.

CT Veterans' Memorial

Barbara Henry reported that a new CT Veterans' Memorial will be in Rocky Hill. She explained that for one dollar a Veteran's name can be included on the "Honor Roll of Heroes", which will be displayed in a kiosk at the memorial. On behalf of the Board of Selectmen, the \$1 will be contributed for each name on a list collected of Roxbury Veterans. Those interested in having a name included can find the form at the First Selectman's Office or Union Savings Bank. Information can also be found in the Town newsletter.

2011 BOS Meeting Schedule

Barbara Henry reviewed the 2011 BOS Meeting Schedule. She noted that meetings will be held at 7:30 PM on the first Monday of each month with the exceptions of July and September, which will be held Tuesday due to holidays.

Motion by Russell Dirienzo to accept the 2011 BOS Meeting Schedule. The motion was seconded by Robert Lowe and carried unanimously.

2011 Holiday Schedule

Barbara Henry reviewed the 2011 Holiday Schedule. She noted that there are 11 paid holidays in 2011.

Motion by Russell Dirienzo to accept the 2011 Holiday Schedule. The motion was seconded by Robert Lowe and carried unanimously.

Fire Marshal's Report - November

Barbara Henry reviewed the Fire Marshal's Report for November and noted that there were 8 calls.

OTHER BUSINESS

It was agreed that there was no other business to discuss.

ADJOURNMENT

Motion by Russell Dirienzo to adjourn at 7:55 PM. The motion was seconded by Robert Lowe and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen